MEMORANDUM OF UNDERSTANDING (TRI-PARTITE MOU)

BETWEEN

JAMIA MILLIA ISLAMIA
NEW DELHI

DEPARTMENT OF HIGHER EDUCATION, MINISTRY OF HUMAN RESOURCE DEVELOPMENT GOVT. OF INDIA NEW DELHI

AND

UNIVERSITY GRANTS COMMISSION BAHADUR SHAH ZAFAR MARG NEW DELHI- 110002.

FOR

2017-2018

MEMORANDUM OF UNDERSTANDING between **Jamia Millia Islamia (JMI), Ministry of Human Resource Development (MHRD)** and **University Grants Commission (UGC)**, New Delhi for 2017 – 2018.

This is a tri-Partite memorandum of understanding (MoU) being signed among **MHRD, New Delhi and UGC, New Delhi**

and

the third party, **Jamia Millia Islamia** (hereafter referred to as University)

With the objective to assess and facilitate the performance of the Central University on selected key parameters against the targets set so as to incrementally improve the performance of the University.

PART 1 VISION, MISSION AND OBJECTIVES

1.1 Vision

To create a human universe that offers inclusiveness, equity, fellowship, justice and peace for one and all.

1.2 Mission

- To serve the nation through quality teaching and research by producing competent, skilled and sensitive human resource that would catalyze enrichment of physical and human environment.
- To be a world-class teaching cum research university seeking the establishment of a collaborative research environment through free exchange of ideas.
- To strive for the sustainable development of society and ensure optimum capacity building.
- To attract and retain diverse creative minds for the actualization of institutional objectives.

1.3 Objectives

The objects of the University shall be to disseminate and advance knowledge by providing instructional, research and extension facilities in such branches of learning as it may deem fit and the University shall endeavour to provide to

students and teachers the necessary atmosphere and facilities for the promotion of:-

i. innovations in education leading to restructuring of courses, new methods of teaching and learning, and integral development of personality;

ii. studies in various disciplines;

iii. inter-disciplinary studies;

iv. national integration, secularism and international understanding.

PART 2 EXERCISE OF ENHANCED AUTONOMY AND DELEGATION OF FINANCIAL POWERS

2.1 All such powers are available to the Executive Council (EC) of the Central Universities as are provided for by the Acts and Statues as well as Ordinances framed thereunder. Executive Council shall not use its power to lay down any policy that has an overriding or overruling impact on university's Act.

2.2 The Central University shall endvour ensure gradual annual increase in the user charges / fees charged by it for its various courses and facilities.

2.3 The Central University shall strictly follow the General Financial Rules, 2017 issued by Department of Expenditure, Ministry of Finance, Government of India in all its financial transactions including procurement of goods and services.

2.4 The Central University shall adopt the Public Financial Management System (PFMS) for receipt of all funds from UGC / Government of India and make all payments through the PFMS till the last mile as far as possible.

2.5 The Central University shall send to the MHRD and UGC any information required by it to satisfy any requirement related to Parliamentary Matters, RTI, Court Cases, Public Grievances or inputs to policy decision to be taken by the UGC/MHRD within reasonable time specified by the UGC/MHRD.

2.6 In addition to the above, such decision which creates financial liabilities on UGC/ MHRD shall be taken up by the University with the prior approval of UGC / MHRD.

2.7 In fulfilment of its obligations under the MoU, the University shall undertake to achieve certain level of performance for the year 2017 – 18. The performance will be assessed based on the information provided by the university as per the criteria listed in the **Annexure-I** enclosed.

PART 3   FACILITATION /ASSISTANCE FROM THE GOVERNMENT/UGC

3.1 The Institution has made the commitment of Performance Evaluation Targets based on certain assumptions in respect of release of grants from Government/ UGC and raising of other resources, including loan from HEFA for expansion of infrastructural facilities, which has a direct bearing on the performance of the University committed in this MOU.

3.2 UGC/ MHRD will extend any other facilitation assistance like taking up the matters with the State Government concerned or any Ministry/ Department of the Union Government, as and when required.

PART 4.   ACTION PLAN FOR IMPLEMENTATION AND MONITORING OF THE MoU

4.1 Performance evaluation against these MoU parameters shall be carried out every six months and monitored by the University.

4.2 The performance evaluation so carried out shall be submitted to the Executive Council (EC) during the EC meetings for information consideration. After the EC meeting, the same shall be sent to UGC along with its recommendations.

4.3 A joint review by the University, UGC and MHRD shall be carried out within 180 days of completion of the financial year. The result of the joint review shall be placed before the Executive Council and hosted prominently on the website of the University.

PART 5. REQUIREMENT FROM THE UGC & MHRD

The University shall submit a detailed proposal, along with detailed justification to UGC/MHRD, duly approved and recommended by its Finance Committee/Executive Council. UGC/MHRD may liberally consider release of funds as per given justifications.

(Prof. Talat Ahmad)
Vice-Chancellor
Jamia Millia Islamia
New Delhi

(Prof. Rajnish Jain)
Secretary
University Grants Commission
New Delhi

(Dr. S. S. Sandhu)
Additional Secretary (CU&I)
Ministry of Human Resource & Development
New Delhi

MOU BETWEEN JMI, UGC AND MHRD

PERFORMANCE EVALUATION PARAMETER, OUTPUT TARGETS AND PROGRAMME OF WORK

S.No.	Performance Parameter	2017-18 (Number)	Target 2018-19 (Number)	Actual 2018-19	% Target Achieved
1.	**Access: Student in-take** UG UG (B.Tech) PG Ph.D./M.Phil. (Weightage – 0.25*UG+1*PG +3*PhD)	1746 468 1724 430	1780 468 1740 450		
2.	**Equity and Diversity:** (i) % age of Women Students (ii)% age of Students from other State (iii) % age International Students	35% 60% 1.5%	36% 62% 1.6%		
3.	**Quality: Strengthening Faculty** (i) Student-Teacher Ratio (ii) % age of filled vacancy (permanent faculty / sanctioned strength) (iii) Visiting Faculty from other universities National International (iv) Visiting Faculty from the University to other universities National International	23:1 83.5% 38 8 38 12	22.5:1 88% 40 10 45 17		
4.	**Academic Outcomes:** (i) Number of students placed through Campus interviews (ii) Number of Students qualified for NET/ SET/ SLET/ Ph.D. (iii) Number of students who cleared competitive exams – civil services, judiciary etc. (iv) Other Post Doc joined JMI Post Doc placement of JMI students	740 313 29 295 10	750 325 30 305 15		
5.	**A. Research:** (i) Number of papers published in UGC listed journals (ii) Number of papers published in international journals (iii) Research Projects Sanctioned (iv) Research project Completed **B. Others** (i) Books / Chapters (ii) Policy Reports	1043 683 59 35 177/93 • Annual report • AQAR, • Vision 2020 Document • Academic and Admin audit report, • Enactment of new MPhil/PhD ordinance	1100 725 65 40 200/125 • Annual report • AQAR, • Academic and Admin audit report • Policy statement on Internationalization • IPR policy		

S.No.	Performance Parameter	2017-18 (Number)	Target 2018-19 (Number)	Actual 2018-19	% Target Achieved
	(iii) Invited lectures / seminars (only from foreign universities)	35	40		
6.	(i) Amount of Research Grant (Extra-mural funding)	14.35 Crores	15.00 Crores		
	(ii) Consultancy	3.40 Crores	4.40 Crores		
7.	i) Patents (a) filled (b) awarded ii) Exceptional International Awards / Honours	12 01 10	13 01 12		
8.	Co-and Extra-Curricular Activities (Sports, extension activities etc.)	459	570		
9.	Governance a) **Digitalization of Administration** (list the areas – Students enrolment, Administration etc.)	1. Issuance of certificates 2. Online Exam fee 3. Online tuition fee 4. Online students" feedback 5. Online resume update 6. Online admission application 7. ERP for finance 8. MIS for admin 9. File tracking system	1. e-tendering 2. Purchase through GEM 3. Issuance of certificates 4. Online Exam fee 5. Online tuition fee 6. Online students" feedback 7. Online resume update 8. Online admission application 9. ERP for finance 10. MIS for admin 11. File tracking system		
	b) **Cashless Transaction** (list the items such as student's fees, salary etc.)	1. Fellowship through DBT 2. NEFT/RTGS to vendors 3. Digital transfer of salaries and entitlements 4. Digital transfer of pensions	1. Fellowship through DBT 2. NEFT/RTGS to vendors 3. Digital transfer of salaries and entitlements 4. Digital transfer of pensions 5. e-transactions at canteens		
10.	**Finance and Expenditure** (i) %age utilization of funds received from: UGC (ii) Other sources (Amount)	100% 30.31 Crores	100% 31.00 Crores		
11.	**Finance:** (i) Internal resources to total budget (%) (ii) Corpus Funds (in crores) (iii) Support from Alumni	9.21% 1.29 Crores 0.0533 Crore	9.25% 3.00 Crores 0.20 Crore		
12.	i) NIRF Ranking (overall) ii) NIRF Ranking (Discipline) iii) Times Higher Education (THE)/ QS World/BRICS/Asia Ranking, as applicable	20 20 (Engineering) 801-1000 (THE)	<18 <18 601-800 (THE)		
	iv) NAAC	A, 3.09 CGPA	Not Applicable this year		

S.No.	Performance Parameter	2017-18 (Number)	Target 2018-19 (Number)	Actual 2018-19	% Target Achieved
13	Contribution to the Local Society Activities organized	a. Health camps for special Children b. Health camps and workshops for drop-out female students c. Workshops and training camps for women constituents from the neighbourhood d. Setting up of an all women canteen on the campus e. Providing crash support to neighbourhood residents	• Several Health and education camps in the 5 adopted villages under UBA • Several workshops and health camps for people • Dissemination of all the initiatives of the govt. through JMI FM radio		
	(ii) Amount Spent	0.10 Crore	0.20 Crore		
14	Status of Statutory positions i. Registrar ii. Finance Officer iii. Controller of Exam iv. Librarian	Filled Filled Filled Officiating	Filled Filled Filled Filled		

Note :

i) Programme of Action for each item (1 to 14) as applicable may be given in a **separate sheet – enclosed as Annexure-II**

ii) University may add new areas of digitalization in point no.9 which they have done during the year of the Report

  * Efforts may be made during the year for increasing rank / score in the next cycle
  (attached extra page)

Grading and overall grading

Achievement (in %)	Grade	Score
>=90%	Outstanding	6
>=70% but < 89%	Excellent	5
>=60% but <69%	Very Good	4
>=50% but <59%	Good	3
>= 40% but <49	Average	2
>=30% but <39	Fair	1
<=29%	Poor	0

Average score = ΣS/6 and the Grade is assigned as per the scale given above.

MOU BETWEEN CENTRAL UNIVERSITIES, UGC AND MHRD
Programme of Action for Item No. 01 to 14

Item No.	Performance Parameter	Programme of Action
1	Access: Student in-take UG UG (B.Tech) PG Ph.D./M.Phil. (Weightage – 0.25*UG+1*PG +3*PhD)	• Jamia Millia Islamia (JMI) on an average, receives over 1.5 lakhs applications for around 7000 seats. It is evident that there is a growing demand for JMI seats across the academic and research programs. In view of this, it is proposed that the intake capacity should be gradually increased to provide access, equity along with GER. • JMI intends to establish new knowledge departments such as Disaster Management, Statistics (big data mining), Environmental Science, Centre for Foreign Languages and Linguistic Empowerment etc.
2	Equity and Diversity: (i)% age of Women Students (ii) % age of Students from other State (iii) % age International Students	• The University is working on incentivization schemes to bring in more women students. Emphasis is being given to increase hostel accommodation for girl students. • Harnessing of the online platform to promote regional diversity. Entrance tests are being conducted at various remote locations to encourage geographical diversity. • Internationalization of education through MoUs, Agreements and letter of Intends promoting students exchange for various academic programs.
3	Quality: Strengthening Faculty (i) Student-Teacher Ratio (ii) % age of filled vacancy (permanent faculty / sanctioned strength) (iii) Visiting Faculty from other universities National International (iv) Visiting Faculty from the University to other universities National International	• With focus on increasing the intake capacity and additional programs, the University is seeking additional faculty positions from the UGC. • University is putting every effort to fill the vacant positions, and hopeful to achieve the desired target. • University through its MoUs is engaged in inviting foreign faculty to teach various courses in different domains of knowledge even as it promotes internationalization of education. • With increased engagements with sister universities/institutes, the University administration is encouraging visits to the other partners by promoting awareness of such existing programs to individual faculty members. Faculty members are also encouraged to explore such opportunities in his/her individual capacity.
4	Academic Outcomes: (i) Number of students placed through Campus interviews (ii) Number of Students qualified for NET/ SET/ SLET/ Ph.D.	• The focus on inter-disciplinarily will enable students to opt for CBCS courses linked to Skill enhancement and Ability enhancement and this in turn would lead to better placement outcomes. A functional dedicated Placement cell collaborates with industries and coordinates with the University departments and centres for campus interview/placement. The Cell regularly organizes various meets to increase interaction between industry and University.

Item No.	Performance Parameter	Programme of Action
	(iii) Number of students who cleared competitive exams – civil services, judiciary etc. (iv) Other Post Doc joined JMI Post Doc placement of JMI students	• The University library as well as departmental/centre library provides access to books related to such national tests. The reading rooms are available to the students till midnight. • University has established Centre for career guidance and counselling for facilitating students for such exams. • The Residential Coaching Academy facilitates in-residence coaching for competitive exams such as civil services, administrative services and other. The students are provided an opportunity to interact with the senior IAS/IPS and other civil services officers who guide them for exam preparation, study material, mock interviews and several related activities. • University has plan to increase the number of students for coaching at RCA with a special quota for female students with the support of UGC/MHRD.
5	A. Research: (i) Number of papers published in UGC listed journals (ii) Number of papers published in international journals (iii) Research Projects Sanctioned (iv) Research project Completed B. Others (i) Books / Chapters (ii) Policy Reports (iii) Invited lectures / seminars (only from foreign universities)	• University has established Director Research to facilitate research activities. The office of the Director Research provides recent information related to various funding schemes, call for proposal and guides faculty members in getting assistance from such funding agencies. • All the faculty members are encouraged to publish quality publication in reported journals. University plans to institute an award for quality publication. • University has constituted a committee and allocated fund to pay the article processing charges for publications. • University promotes submission of GIAN and other schemes to invite foreign faculty. • The faculty members are made aware of list of sister universities through International Relations Office which help them to explore the bi-lateral exchange programs. • The faculty members are encouraged to submit proposal for bi-lateral research projects of various funding agencies. • Seed Grant provided to newly appointed faculty members to carry out threshold research.
6	(i) Amount of Research Grant (Extra-mural funding) Rs. In crores. (ii) Consultancy	• University has made a policy for providing consultancy with an aim to benefit the faculty members. The major benefit goes to the faculty member and a nominal share is held with University. • University plans to establish a technology cell which can facilitate the faculty members for increased consultancy services to various sectors.
7	i) Patents (a) filled (b) awarded	• University has established Centre for Innovation and Entrepreneurship with a mandate to promote innovation. The cell organizes summer and winter internship program to

Item No.	Performance Parameter	Programme of Action
	ii) Exceptional International Awards / Honours	• provide a platform for innovative students to realize their concept and idea. • A separate Patent Cell has been created to cater to IPR. University allocates funds for such activities.
8	Co-and Extra-Curricular Activities (Sports, extension activities etc.)	• All the Departments/Centres of the University are given autonomy in organizing extra-curricular activities at their level or at faculty/University level. • An administrative section of the University seeks proposal for financial support that is duly provided following approval of the competent authority.
9	Governance a) Digitalization of Administration (list the areas – Students enrolment, Administration etc.) b) Cashless Transaction (list the items such as student's fees, salary etc.)	• University has been actively participating all the program of Digital India Initiatives launched by the Govt. of India. We propose to energize all such initiatives for optimum realization of objects. • University plans to strengthen the existing online admission program with an aim to achieve a paperless exam. • University has developed 18 ERP modules for several administrative processes and documentation with dedicated module for finance. We propose to have continuous updation. • University actively associated with the National Academic Depository program of the Govt. of India. • 99% of University financial transactions are cashless which includes Salary, Pension disbursements and payment to vendors. • University plans to integrate several online modules to a single platform for improved governance and enhanced security.
10	Finance and Expenditure (i) %age utilization of funds received from: UGC (ii) Other sources (Amount)	• Since the University carries compliance burden of GoI initiatives, all action plans would be in sync with fiscal processes of the government. • University is inclined to upgrade an ERP for the said purpose.
11	Finance: (i) Internal resources to total budget (%) (ii) Corpus Funds (in crores) (iii) Support from Alumni	• Receipt from stakeholders to be increased. • Apart from raising funds from various channels effect growth management of the available financial resources. • The University administration led by the Vice Chancellor is continuously taking interest in the matter.
12	i) NIRF Ranking (overall) ii) NIRF Ranking (Discipline)	• Efforts are on to increase publications in SCOPUS and WoS indexed journals in conjunction with information provided under Serial Numbers 5-7 of the Performance Evaluation Parameter Annexure. • Improvement of public perception by exploiting various fora including alumni involvement and that of other stakeholders. • The University has been continuously participating in various

Item No.	Performance Parameter	Programme of Action
	iii) Times Higher Education (THE)/ QS World/BRICS/Asia Ranking, as applicable iv) NAAC	national and international ranking processes. It visualizes a more active and rigorous engagement in future for benchmarking its teaching and learning processes as per global standards. • The IQAC cell is periodically reviewing the requirements of NAAC. Annual Quality Assurance Report, Academic and Administrative audits are being conducted and reported to the authorities for necessary action. • An online portal for sourcing data from all stakeholders so that a comprehensive Self Study Report and Annual Report can be prepared as and when needed.
13	Contribution to the Local Society Activities organized (ii) Amount Spent	• The Outreach Programme of the University is actively engaged in community development in its immediate and extended neighbourhood. There are several projects related to special children, girl education, women empowerment and skill development. The University proposes to consolidate and expand these engagements. The University has collaborated with IIT-Delhi under the Unnat Bharat Abhiyan (UBA) to make critical interventions in shaping policy matters linked to development of adopted villages. • University plan to expand such activities by spending the targeted amount.
14	Status of Statutory positions i. Registrar ii. Finance Officer iii. Controller of Exam iv. Librarian	• Already filled.