

## Teaching Plan

(August 10, 2015 – Nov 30, 2015)

Course Teacher: Prof. Jyoti Kakkar

M.A. Human Resource Management: Semester I

Course : Social Work And Human Resource Management

Paper No: HRM-S1-04

<b>Week/Month</b>	<b>Unit 1: Fundamentals of a Helping Profession</b>
Week 1/ Aug 10-14	Introducing the paper Philosophy and objectives of a caring profession: Social Work & HRM Readings: Skidmore et al (1991): An Introduction to Social Work. NJ, Prentice Hall. Morales and Sheafor (1989): Social Work: A Profession of Many Faces, 5 <sup>th</sup> Edition, Boston: Allyn and Bacon.
Week 2/ Aug 17-21	Philosophy and objectives of a caring profession: Social Work & HRM Readings: Skidmore et al (1991): An Introduction to Social Work. NJ, Prentice Hall. Morales and Sheafor (1989): Social Work: A Profession of Many Faces, 5 <sup>th</sup> Edition, Boston: Allyn and Bacon.
Week 3/ Aug 24-28	Values, Ethics and principles of a helping profession Readings: Morales and Sheafor (1989): Social Work: A Profession of Many Faces, 5 <sup>th</sup> Edition, Boston: Allyn and Bacon.
Week 4/ Aug 31-Sep 4	The Helping Process Readings: Morales and Sheafor (1989): Social Work: A Profession of Many Faces, 5 <sup>th</sup> Edition, Boston: Allyn and Bacon.
Week 1/ Sep 7-11	Skills of a helping profession Readings: Morales and Sheafor (1989): Social Work: A Profession of Many Faces, 5 <sup>th</sup> Edition, Boston: Allyn and Bacon.
Week 2/Sep 14-18	Skills of a helping profession Readings: Morales and Sheafor (1989): Social Work: A Profession of Many Faces, 5 <sup>th</sup> Edition, Boston: Allyn and Bacon.

	<b><i>Unit II: Working with Individuals in Organisation</i></b>
Week 3/Sep 21-25	Individual Characteristics and differences Readings: McShane, S L and others (2011): Organisational Behaviour: Emerging Knowledge and Practice for the Real World. Fifth Ed. TMH. Perlman H H (1957): Social Case Work: A Problem Solving Process. Chicago Press.
Week 4/Sep 28-Oct 1	Principles of working with Individuals Readings: Perlman H H (1957): Social Case Work: A Problem Solving Process. Chicago Press. Biestek F (1961): The Case Work Relationship, London. Allyn Bacon . Process of working with Individuals Readings: Perlman H H (1957): Social Case Work: A Problem Solving Process. Chicago Press. Biestek F (1961): The Case Work Relationship, London. Allyn Bacon
Week 1 /Oct 5-9	Individual Problems and Interventions  Readings: Dessler, G and Varkkey, B (2011): Human Resource Management, 12 <sup>th</sup> edition, Pearson, Delhi Case Examples
Week 2/ Oct 12-16	Individual Problems and Interventions  Readings: Dessler, G and Varkkey, B (2011): Human Resource Management, 12 <sup>th</sup> edition, Pearson, Delhi Case Examples
	<b><i>Unit III: Working with Individual in Groups</i></b>
Week 3/Oct 19-23	Groups: Concept, Types and Dynamics Readings: Toseland and Rivas (1984) : An Introduction to Group Work Practice. MacMillan Pub Co. NY. Case Examples
Week 4/ Oct 26-30	Groups: Concept, Types and Dynamics Readings: Toseland and Rivas (1984) : An Introduction to Group Work Practice. MacMillan Pub Co. NY. Case Examples
Week 1/Nov 2-6	Principles of working with groups Readings: Kanopka, G (1983): Social Group Work: A Helping Process, 3 <sup>rd</sup>

	<p>Edition. Prentice Hall Int.  Toseland and Rivas (1984): An Introduction to Group Work Practice. MacMillan Pub Co. NY.</p>
<p>Week 2/Nov 9-13</p>	<p>Process of working with groups  Readings:  Kanopka, G (1983): Social Group Work: A Helping Process, 3<sup>rd</sup> Edition, Prentice Hall Int.  Toseland and Rivas (1984) : An Introduction to Group Work Practice, MacMillan Pub Co. NY.  Robbins, Stephens (1997): Organisational Behaviour, Prentice Hall of India Delhi.</p>
<p>Week 3/Nov 16-20</p>	<p>Process of working with groups  Readings:  Kanopka, G (1983): Social Group Work: A Helping Process, 3<sup>rd</sup> Edition, Prentice Hall Int.  Toseland and Rivas (1984) : An Introduction to Group Work Practice, MacMillan Pub Co. NY.  Robbins, Stephens (1997): Organisational Behaviour, Prentice Hall of India Delhi.</p>
<p>Week 4/ Nov 23-27</p>	<p>Groups influence on Individuals  Readings:  Robbins, Stephens (1997): Organisational Behaviour, Prentice Hall of India, Delhi.  Case Examples</p>

Semester End Examination: 75 marks

Internal Assessment: Assignments : 25 marks.