

PLACEMENT BROCHURE

2021-2023

M.A. (HUMAN RESOURCE
MANAGEMENT)



DEPARTMENT OF SOCIAL WORK
UGC CENTRE FOR ADVANCED STUDY

✉ jmimahrmplacements@gmail.com <https://www.linkedin.com/company/dept-of-social-work-jamia-millia-islamia/>

VISION

To see a sustainable, inclusive, environmentally just, non-oppressive and non-discriminatory world where everyone can achieve their fullest potential and contribute to all aspects of life.

MISSION

Developing humanitarian professionals and inculcating their knowledge, skills, and attitudes are desirable for social work and human resource management practices.

Building strategic alliances with various stakeholders for learning and training. Endeavoring to set standards for quality social work in the country.

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From the desk of
THE VICE-CHANCELLOR



Dear Recruiters

It gives me immense pleasure to invite you to the placement process for M.A. (Human Resource Management), class of 2021-2023, at the Department of Social Work, Jamia Millia Islamia.

Over the last ten decades, we have emerged as a premier institute for imparting quality education in social sciences, human resource management, and many other academic avenues. The robust economic growth of the last few decades has brought with it numerous challenges related to equity and human resource development. There is a greater demand today than ever for good quality HR professionals who can facilitate decent work opportunities across sectors and build inclusive, people-centric organizations. To meet these requirements, the Department of Social Work has been incorporating significant innovations in its curriculum and approach to producing HR professionals well-versed in the realities of the corporate world.

In addition to subject-related practical projects, skill labs, and internships, the programme retains its unique fieldwork system to provide embedded learning opportunities to the students. The current batch of HRM students comes from diverse backgrounds. It is an eclectic mix of professionals with industry exposure and fresh graduates from engineering, social sciences, commerce, and management. I am confident that our students will add immense value to the industry as they are conscientious and promising professionals in human resource management. I invite you to interact with the students and explore the possibility of engaging them to work with you.

Najma Akhtar

Prof. Najma Akhtar





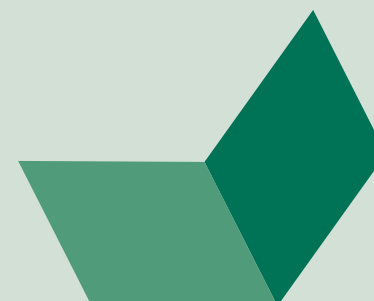
From the desk of
**PLACEMENT CELL
CO-ORDINATOR**

With immense pleasure, I present to you the Placement Brochure of a group of vibrant, motivated, enthusiastic, and enterprising professionals of M.A. (Human Resource Management), class of 2021- 2023, ready to take up challenging responsibilities in the corporate world. M.A. (Human Resource Management) is a two-year full-time course offered by the Department of Social Work, UGC Centre of Advanced Study, at Jamia Millia Islamia, New Delhi.

Our University is a premier institution, unique like a gem reflecting the various shades of learning and co-curricular activities. We believe in imparting career education through different teaching methods, e. g., classroom lectures, seminars, workshops, industrial visits, corporate speakers, and tests which lead to vibrant academic progress. Our students have achieved great success in every sphere of life and are instrumental in carrying our legacy.

The students who have completed the M.A. Human Resource Management programme in the past have been well placed with reputed companies. I am confident that the current batch of M.A. (Human Resource Management) students will continue to uphold the high standards that the University stands for and will contribute meaningfully to their work roles. I am sure they will shine wherever they go and reflect the spirit of this hundred-year-old legacy.

Prof. Rahela Farooqi



From the desk of
HEAD OF DEPARTMENT

Dear Recruiters,

On behalf of the Department of Social Work, Jamia Millia Islamia, I thank you for the ensuing trust you have placed in our institution. We are delighted to share the profile of M.A. (Human Resource Management), class of 2021-2023. This batch represents a rich amalgamation of tenacity, trust, creativity, and innovation in their progress toward excellence. While pursuing cutting-edge Human Resource Management training, they have added to their experiential learning through fieldwork and internships. They perfectly represent a publicly supported institution of higher education that excels in academic endeavours and is creditable in terms of socio-cultural traits.

All the aspiring professionals in this graduating class look forward to contributing and learning in progressive, transformational organizations like yours. The group has been well-groomed in environments where work, equity, and innovation have been blended seamlessly in the spirit of collective growth and the common good.

We ensure that our graduating students are well-versed in the various perspectives of flexibility, sustainable learning, and collaborative problem-solving in the ever-expanding global milieu of integrated global multicultural organizational systems. Combined with the inculcated values of bringing about a meaningful difference, their wealth of skill and talent to innovate and prosper makes them an all-around group of individuals. We warmly invite you to the placement from 2021 to 2023.

Prof. Neelam Sukhrmani



From the desk of
**DIRECTOR FIELDWORK
AND PLACEMENTS**

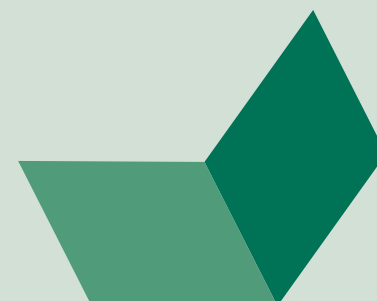
The faculty of Human Resource Management, Department of Social Work, Jamia Millia Islamia, enables young disciples to study the fundamentals of human resources in the nation, develop their professional abilities, and design careers to the best of their potential.

The Department has solemnly committed to advancing the cause of integrative growth and development and fostering in our enthusiastic students the principles of those who have successfully shaped our commercial values, professional integrity, and social activity. Additionally, emphasis is placed on ensuring that each student is dedicated to safeguarding and upholding our economic interests and the innate reverence for human resource management.

Quality education is imparted by highly knowledgeable faculty and their valuable guidance serve as a significant hallmark of the institution. The curriculum and the course structure of M.A. (Human Resource Management) are vibrant, innovative, and up-to-date with the changing realms of management and business. A well-furnished infrastructure and a state-of-the-art conference room support the skill-learning process via skill labs and various intellectual activities of those who

shall lead the human resource fraternity in times to come.

Prof. Ravindra Ramesh Patil



From the desk of
**CO-DIRECTOR- FIELDWORK
AND PLACEMENTS**

It is my immense pleasure to welcome you to the Department of Social Work, Jamia Millia Islamia, Delhi. Our Department is the embodiment of the intense desire to develop technically sound managers, along with being innovative and original thinkers inspired us to lay the foundation of Jamia Millia Islamia. The course is committed to bridging the gap between student knowledge and corporate requirements by equipping and empowering students to face ever-changing challenges.

To fulfil the burgeoning need for a new breed of young professionals, the M.A. HRM course, through its

unique pedagogy, strives to provide excellent classroom teaching to the students and their rigorous fieldwork training to help them gain theoretical and practical insights to cater to contemporary organizations. The course equips the students with the requisite knowledge and skills to grow into competent, committed, compassionate, and value-based H.R. Managers.

I invite you to participate in our campus placement process. We look ahead to nurturing and growing old relationships and welcome new recruiters for long-lasting and mutually beneficial relationships in the days to come.

Dr. Shaad Habeeb

ABOUT JAMIA MILLIA ISLAMIA

Jamia Millia Islamia, an institution established initially in Aligarh in United Provinces, India, in 1920, became a Central University by the Indian Parliament in 1988. In Urdu, Jamia means 'University,' and Millia means 'National.'

The story of its growth from a small institution in pre-independence India to a central university located in New Delhi—offering integrated education is a saga of dedication, conviction, and vision of a people who worked against all odds and saw it growing step by step. They "built up the Jamia Millia stone by stone and sacrifice by sacrifice," said Sarojini Naidu, the nightingale of India.

Rabindranath Tagore called it "one of the most progressive educational institutions of India."

Living up to the promises of the founding fathers, we strive to realize our vision "to create a human universe that offers inclusiveness, equity, fellowship, justice, and peace for one and all." We continue to serve the nation through quality teaching and research by producing competent, skilled, and sensitive human resources that would catalyze the enrichment of the physical and human environment. We are endeavoring to become a world-class teaching cum research university by bringing in the best national and international practices by developing collaborative partnerships with institutions of excellence domestically and internationally. We are committed to offering cutting-edge learning experiences, internationally benchmarked education, intellectual freedom, and critical research opportunities in frontier areas of contemporary concern.

Jamia Millia Islamia has become an ensemble of a multilayered educational system that covers all aspects of schooling, undergraduate, postgraduate, M.Phil/Ph.D., and post-doctoral education. Jamia Millia Islamia has recently completed one hundred years of existence in 2020.

We have embarked on a long journey of creating a legacy of overall learning outcomes.



ABOUT DEPARTMENT OF SOCIAL WORK

Humanizing management

The Department of Social Work was established in 1967 and has been at the forefront of academic and field innovations since then. It has consistently upgraded its curriculum to make it more responsive to India's social challenges. After several phases of special assistance, in 2010, the UGC recognized the Department as a Centre of Advanced Study in Social Work. The Department of Social Work is nationally recognized as the pioneer in the training of Human Resource Management.

Keeping in view the mushrooming demands in the corporate sector, the Department restructured its academic program to offer two years of full-time Master in Human Resource Management. Besides this, it offers a Master's in Social Work, Advance Diploma in Public Health, and integrated

M.Phil/Ph.D. Programs.

The Department prides itself in predominantly adopting a pedagogy of participatory learning, closely mentored internships at corporate and plant levels, experiential learning opportunities in primary as well as advanced skills of Human Resource Management, and familiar interface with practising professionals. It boasts first-rate, highly qualified, and field-grounded faculty. The Department boasts excellent infrastructure in terms of brilliant classrooms, a modern conference room, a well-stocked seminar library, a computer and data processing laboratory, and an advanced behavioural and personality enrichment laboratory.





PEDAGOGY

Our Department has a holistic teaching-learning process that includes theoretical and experiential learning to facilitate our students' professional and personal development. This comprehensive two-year HRM course targeted the development of Managerial Skills, Interpersonal abilities, and Personality Development through active Classroom teaching, Skill laboratories, Management games, Professional Interfaces, 4.5 months of internship spread over three semesters, Industrial visits, and a guided dissertation.

Our program is designed in such a manner that it emphasizes developing analytical skills along with experimentation and project-oriented work. Students undergo three internships of 6 weeks, each spread over three semesters during their 2-year course. Besides this, an exclusive guided dissertation, numerous skill labs, corporate interfaces, and hand-holding sessions and workshops during their course are great add-ons to the learning process. Besides, our alums hand-hold our students in making them industry ready by doing mock interviews, skill development in presentation, corporate etiquette, etc. There are ample opportunities for extra-curricular activities, sports, and theatre, which provide opportunities for the all-round development of our students. Our rigorous internship program is designed to teach expertise and knowledge to help

students become future leaders in their professional endeavours. As part of the curriculum, we invite our eminent experts and other notable alums from the field to familiarize the students with the contemporary developments in Human Resource Management.

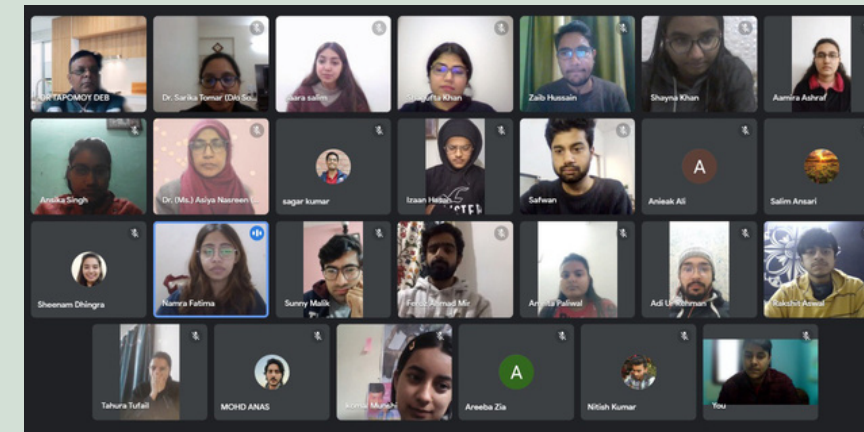
Apart from this, a Self-Management and Development Module (SMDM) is organized to add various skills like Time Management, Building, Emotional Intelligence, Assertiveness, Self Confidence, and many more to the skillset of our students, enabling them to approach situations with utmost professionalism. Throughout the course, our emphasis is on nurturing and developing our students to the best of their capabilities and enhancing their career

prospects, making them an asset for any organization they join later on.

The overall objectives of the program are:

- To provide students with practical skills to address the challenges of corporate competition
- To provide the best possible employability enhancement training to students
- To empower students to become influential leaders
- To inculcate the values of integrity, sincerity, and dedication in our students

We are committed to excelling in all our endeavours by encouraging intellectual discipline and academic vigour to maximize learning. Our new and dynamic pedagogy fosters the innovation and leadership mantra in every student in the system. It ensures that they get a holistic learning experience as they prepare to take on the challenges of the competitive corporate world.



COURSE CURRICULUM

Semester I

- Management Concepts and Principles
- Financial and Marketing Management
- Human Resource and Talent Management
- Social Work and Human Resource Management
- Field Work
- Professional Interface or Observational visits to business organizations
- Skill labs
- Self-Management & Development Module

Semester III

- Performance & Strategic Reward Management
- Human Resource & Organizational Development
- Social Security and Labour Legislations
- Business and Social Environment
- Field Work (6 weeks Internship)

Semester II

- Employee Relations and Legislations
- Organisational Behaviour and Employee Engagement
- Management Research and Computer Applications
- Skill Development Paper I
- Field Work & Viva Voce (6 weeks Internship)

Semester IV

- Strategic Human Resource, Change and Diversity Management
- Skill Development Paper II
- Corporate Governance and Business Ethics
- Global Human Resource Management
- Field Work & Viva Voce (6 weeks Internship)
- Dissertation & Viva Voce

ORIENTATION PROGRAM

Our Department organizes a seven-day comprehensive orientation program for the new batch. It spares no effort to familiarize fresh minds with the course and curriculum, sessions related to self-management, contemporary industry practices, relevant laws and legislations, current issues, etc. The students are given an introduction to our Departments as well as our University's glorious history.

Additionally, students' professional and personal development is given great focus with the intention of accomplishing these skills and competencies within the next two years. The sessions are jam-packed with precise industry particulars/knowledge conducted by actual industry experts and esteemed alums. These forums are interactive and help students focus on building skills which helps build discipline in not just professional but personal lives. Our Department focuses on guiding students in setting and achieving their goals, both long-term and short-term.



FIELDWORK

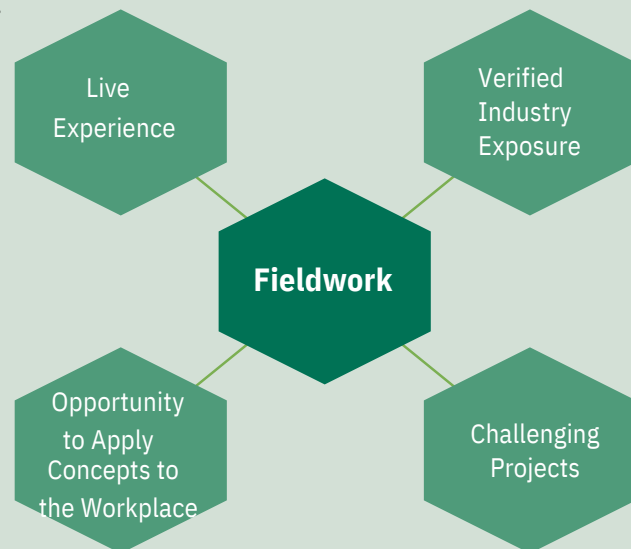
Fieldwork is an integral part of the M.A. HRM curriculum. Through fieldwork training, students are provided opportunities to integrate their theoretical knowledge with practice and acquire hands-on experience in dealing with various complex workplace situations.

Fieldwork comprises a plethora of skill labs, the Self-Management and Development Module (SMDM), numerous organizational visits as well as three corporate block placements of 6 weeks duration each.

Our Department has built a strong base with companies who readily take in students as H.R. trainees and interns in their esteemed organizations. Supervision throughout the fieldwork and training facilitates the integration of theory with practice and helps to sharpen the analytical skills and attitudes relevant to professional Human Resource Management practice.

Fieldwork Organizations

- Alfazance
- American Express
- DLF
- Holy Family Hospital
- IPGCL
- Larsen & Toubro
- NTPC
- Organic & More
- Skilrock Technologies
- Thomson Press
- Power grid Corporation
- EESL



SEMINARS, WORKSHOPS AND CONFERENCES

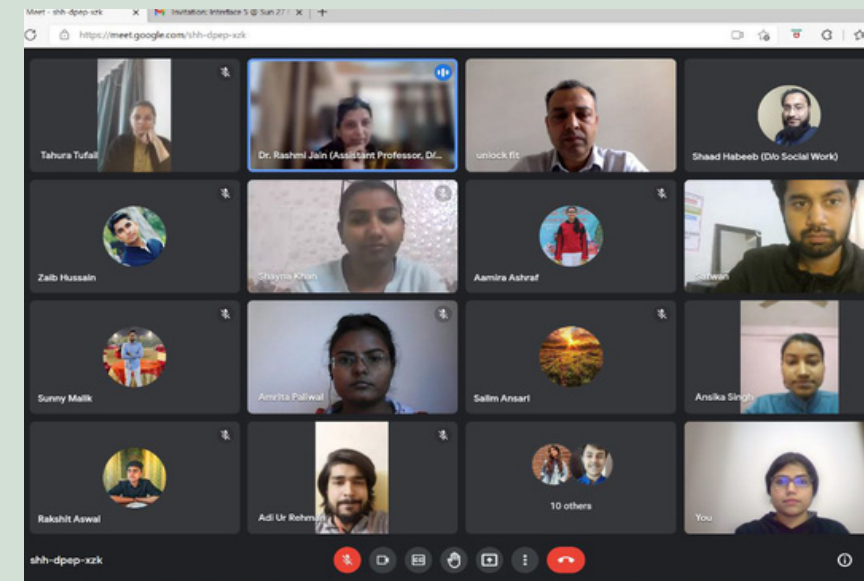
Skill labs

To provide for a healthy mix of knowledge dissemination from academicians and industry experts, the fieldwork training is filled with frequent skill labs, spanning over the two years of the course of study. These sessions aim to provide students with practical insight from the real-life experience of a host of industry leaders.

Skill labs are organized on themes such as time management, anger management, leadership, team building, structured learning, Human Resource Information Systems, H.R. practices in changing times, etc., to accentuate the theoretical understanding of subjects with the more practical approach taken under the aegis of experienced resource persons.

Organizational Interface

Professional interfaces provided students with the opportunity to interact with industry experts and leaders. Students thus gain valuable insights into contemporary H.R. practices, challenges, and innovations. These count as one of the most significant ways adopted by the Department to make the students competent enough to work in any organizational setup in the future. They are conceptualized to impart the right skills to the students through various practical exercises conducted in a lab situation. Field experts are invited to conduct these sessions. A participative approach is followed in all the skill labs, where each student is encouraged to interact and participate as much as possible.



Extension Lectures are also an integral part of the curriculum and are organized to strengthen the knowledge base of the students. They act as an interface between the academic and the professional world. Industry practitioners and field experts are invited to give lectures on relevant topics of Human Resource Management.

SEMINARS, WORKSHOPS AND CONFERENCES

Self Management Development Module Personality Development Program (SMDM)

The Self-Management and Development Module aims to develop the overall personality of the students through challenging situations, make them physically and mentally confident and disciplined, develop team spirit and coordination, develop the ability to take up goal-oriented risks, and develop leadership qualities in them. With this view in mind, the Department has been actively organizing excursions to various places like Shitlakhet, Nanital, Tirthan, etc., where the students participate enthusiastically in outdoor adventure activities and group games.

The students develop excellent interpersonal and social skills and carry happening memories of these excursions. This Module provides fun learning, planning, and execution on the one hand and also includes the development of responsibility to individuals.



PLACEMENT PROCESS

Placement Process Companies can register for placements by sending an email or contacting any of the placement committee members (Contact details are provided at the end). The placement process consists of the following stages:

STUDENT RESUMES AND SHORTLISTING

The companies are provided with the option of circulating their customized application forms amongst candidates, or accepting resumes from interested candidates.

RECRUITMENT PROCESS

The companies intimate the placement office about the following details in advance: Process of selection (Preliminary Test, GD, Interview, Case etc.), Number of rounds of the GD and group size, Number of rounds of Interview, Approximate duration of the GDs and interviews.



PRE-PLACEMENT TALK

The companies are invited for a Pre-Placement Talk with the batch. This aids the students in making an informed choice regarding the organization.

SLOTING PROCESS

The batch ranks the companies based on their order of preference. The companies are then informed about their respective slot for placement.

PAST RECRUITERS



PAST RECRUITERS



OUR ALUMNI

CEO, India Solar Business, Hindustan Clean Energy Ltd.	Development Professional, DFID, New Delhi	Program manager, Center for Communication and Change India, John Hopkins University	Director, Budget Analysis Research Centre, Jaipur
Partnerships Officer- Public and Private Sector Engagement, UNICEF India	Associate Manager- Gender and Inclusion, HCL Foundation	Founder Director, iMentor (Start Up)	Faculty, XLRI
Consultant, UN Women	GM corporate - HR, Mother Dairy Fruits and Vegetable Private Ltd.	Head-Talent Acquisition, Asia Pacific Tata Consultancy Services	Head CSR, North East Small Finance Bank Ltd.
Director, Earth Day Network	Senior Manager- Livelihoods, Magic Bus	Social and Gender Development Expert, Asian Development Bank	Program Leader, Sehgal Foundation

OUR ALUMNI

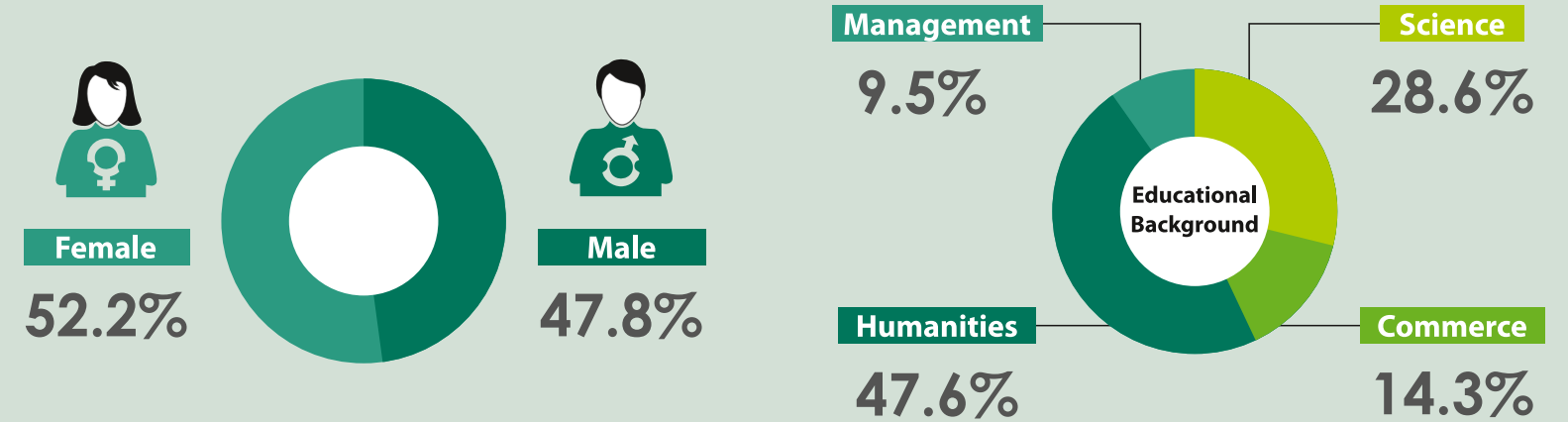
Programme Manager, Amazon, Washington	Deputy Director Programme, Save The Children-India	Director - Peoples Services, Expedia Inc.	Human Resource Director, Thales
Program Manager, Phfi	Project Manager- Education, FICCI	Director, Rainbow Fostering Services, UK	Assistant Vice President, Smile Foundation
State Manager-Delhi, Plan India	Group Director & Business Partner- Human Resources, Cadence Design Systems	Manager-Human Resources, Coal India Ltd.	Senior Vice President- Human Resources, NIIT Technologies
Global CSR Manager, EXL, India	Asia Communication and Partnerships Manager, Oxfam, New Delhi	Supporter Retention Officer, Plan-UK	Group Chief People Officer, Uniparts Group, India

BATCH OF 2023

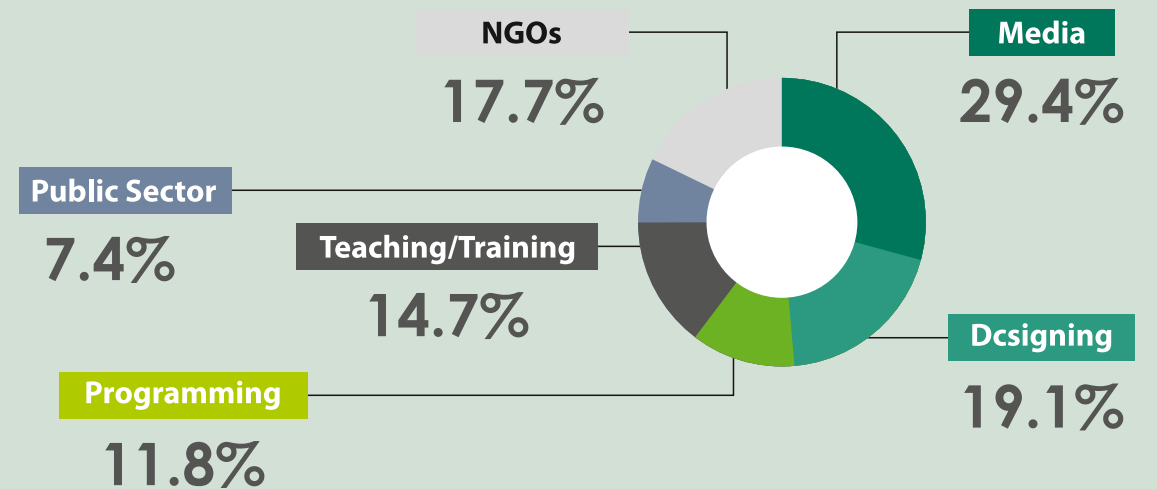


HUMANIZING MANAGEMENT

BATCH OF 2023



EXPOSURE ACROSS INDUSTRIES





FACULTY PROFILE

FACULTY PROFILE



Neelam Sukhramani, Ph.D
Professor



S. M. Sajid, Ph.D
Professor



Zubair Meenai, Ph.D
Professor

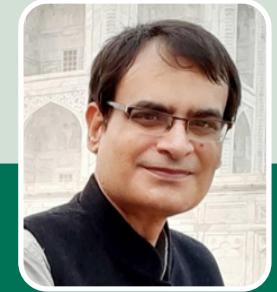
FACULTY PROFILE



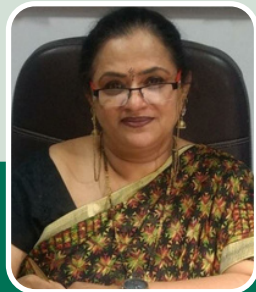
Vani Narula, Ph.D
Professor



Virendra Balaji Shahare,
Ph.D Professor



Ashvini Kumar Singh,
Ph.D Professor



Ushvinder Kaur Popli, Ph.D
Professor



Archana Dassi, Ph.D
Professor



Ravindra Ramesh Patil,
Ph.D Professor



Habeebul Rahiman V.M, Ph.D
Associate Professor



Rashmi Jain, Ph.D
Associate Professor



L. H.M Gangte, Ph.D
Assistant Professor

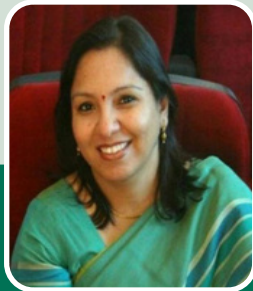
FACULTY PROFILE



Sanjay Onkar Ingole, Ph.D
Assistant Professor



Asiya Nasreen, Ph.D
Assistant Professor



Sarika Tomar, Ph.D
Associate
Professor



Shaad Habeeb, Ph.D
Assistant Professor,



Hem Borker, Ph.D
Assistant Professor



Noshin Nizam, M.S.W.
Research Assistant



Rubina Nusrat, Ph.D
Research Assistant



BATCH PROFILE 2021-2023

BATCH PROFILE



AAMIRA ASHRAF

Bachelor (Hons)
Psychology Jamia Millia
Islamia, Delhi

HUMAN RESOURCE TRAINEE- LARSEN AND TOUBRO, DELHI (8 WEEKS)

- Led Onboarding process improvement initiatives, created employee engagement plans, conducted exit interviews, and organized retainment interactions to enhance efficiency

HEAD OF HUMAN RESOURCES- HELP FEED INDIA ASSOCIATION (HFI), DELHI (2 YRS)

- Formulated the recruitment process, monitored coordination with various departments and supervised the certification and appointment process
- Serving as President at Girl Up Phoenix Club (UN Foundation) working towards feminism along with over 40 volunteers pan India



For more details, please scan QR Code.



ADI UR RAHMAN

Bachelor (Hons) Chemistry
Jamia Millia Islamia, Delhi

HUMAN RESOURCE TRAINEE- LARSEN AND TOUBRO, DELHI (6 WEEKS)

- Carried out talent mapping activities and reached out to prospects via different channels, supported and managed different steps of hiring including posting jobs, sourcing, screening and shortlisting etc

HUMAN RESOURCE INTER- TOPPR, DELHI (8 WEEKS)

- Supported the company's TA process and maintained performance records of candidates followed up with the candidates during the entire hiring process.



For more details, please scan QR Code.



AMRITA PALIWAL

Bachelor in Commerce (Hons)
Maharshi Dayanand University, Haryana

HUMAN RESOURCE TRAINEE- SKILROCK TECHNOLOGIES PVT. LTD. GURUGRAM (3 MONTHS)

- Worked on end-to-end IT & Non-IT Recruitment Process, Employee Engagement and other HR operations and provided support coordination for recruitment projects

HUMAN RESOURCE INTERN- SHINE PROJECT (4 WEEKS)

- Coordinated with the hiring initiatives on various platforms, providing administrative support, and assisting with the hiring process



For more details, please scan QR Code.



ANIEK ALI

Bachelor (Hons)
Psychology Jamia Millia
Islamia, Delhi

CONTENT WRITER- FEROCRAFTE RETAIL (1 YEAR)

- Built a content library and developed on engaging content creation projects for product branding such as websites and email marketing through articles, blogs etc

HR INTERN- CENTAUR LAKE VIEW HOTEL, SRINAGAR (UNIT OF HOTEL CORPORATION OF INDIA)

- Participated in grievance handling of Employees and documented superannuation formalities and supported various day to day cross-functional HR tasks
 - Psychological consultation of executive health check-up patients and performed psychometric tests on patients as an Intern at Department of psychology Fortis Escorts Heart Institute



For more details, please scan QR Code.



ANSIKA SINGH

Bachelor in Science (Hons) Food Technology
University Of Delhi, Delhi

HUMAN RESOURCE TRAINEE- SKILROCK TECHNOLOGIES PVT. LTD. GURUGRAM (3 MONTH)

- Collaborated with hiring managers to structure optimized candidate screening processes and supported engagement and coordination initiatives

HUMAN RESOURCE INTERN- BRAND DIGITALIZE (10 WEEKS)

- Developed action plans/recruiting strategies to identify qualified candidates through various job portals, sourced and interviewed pre-qualified candidates
- Handled recruitment and worked on employee engagement as an HR Intern at Prayaana Labs
- Worked on volunteer acquisition, social media marketing as a Coordinator at 180 DC JMI Consultancy, served as HR Drafting Coordinator at Niswarth- The Selfless NGO



For more details, please scan QR Code.



AREEBA ZIA

Bachelor in Science (Hons) Physics
Jamia Millia Islamia, Delhi

HUMAN RESOURCE TRAINEE- HOLY FAMILY (6 WEEKS)

- Worked closely on the company's hiring needs to design, refine, and implement innovative recruiting strategies and meet competitive hiring goals, maintained the applicant tracking system.

HUMAN RESOURCE INTERN- HRX

- Developed and released job postings on platforms and executed innovative recruiting strategies to find quality candidates, managed ongoing candidate relationships, throughout the hiring life cycle.



For more details, please scan QR Code.



FEROZ MIR

Bachelors in Travel & Tourism Management
Jamia Millia Islamia, Delhi

GRAPHIC DESIGNER- STUDIO MATERIUM (4 MONTHS)

- Collaborated with the content and strategy team, developed and shared various social media content like graphics, videos, and other forms of content

OPERATIONS EXECUTIVE - SHEEZAN TRAVELS (3 MONTHS)

- Coordinated with the operations team and assisted in client coordination and communication
- Served as a member of the University Cultural Committee for 3 years and coordinated for various events
- Media Co-ordinator at International Conference on Rurality, Ruralism and Rural Tourism and Organizer at Digital Travel Hospitality & Innovation Summit by FICCI.



For more details, please scan QR Code.



KOMAL MUNSHI

Bachelor in Commerce
University of Delhi, Delhi

HUMAN RESOURCE INTERN- TALENT'D BY WORLDREF (8 MONTHS)

- Sourced profiles from various methods such as networking, headhunting, job portals, and internal database and gathered information about candidates, designed and implemented HR interventions

HUMAN RESOURCE TRAINEE- ORGANIC & MORE (6 WEEKS)

- Updated internal databases with new employee information and prepared HR-related reports and participated in organizing company events and careers days
- Conducted & organized 100+ events on Discord, Research work and Ideated brand content as Community Love Intern at GoDutch
- Led digital marketing and fund-raising initiatives as PR Head and fundraiser at 100 Bucks and Hamari Pahchan NGO



For more details, please scan QR Code.



MOHD ANAS

Bachelor Program
Jamia Millia Islamia, Delhi

HUMAN RESOURCE TRAINEE- NESTLE (6 WEEKS)

- Supported various day-to-day cross-functional tasks in the HR Department and contributed to the overall recruitment process

HUMAN RESOURCE TRAINEE- SUGAR MILL SARSAWA (2 WEEKS)

- Supported the HR managers in initiatives and systems and assisted in developing policies and managing procedures
- Participated in the National level awareness programme cum industrial motivation programme for youth by MSME Govt. of India.
- Served as the Vice president for the B.A. programme students association Jamia Millia Islamia University, 2019



For more details, please scan QR Code.



NEERAV

Bachelor In Journalism
University of Delhi, Delhi

HUMAN RESOURCE TRAINEE- GOMECHANIC (3 MONTHS)

- Spearheaded employee Engagement activities for Spare Parts business unit – collaborations, revamped, implemented policies and mapped execution and progress, contributed to initiatives like L&D and R&R programmes

HUMAN RESOURCES INTERN- JAGRAN NEW MEDIA (3 MONTHS)

- Utilized end-to-end recruitment channels and assisted with process improvements and re-engineering efforts, worked extensively on compensation Approval and Offer Management



For more details, please scan QR Code.



NAMRA FATIMA

Bachelor (Hons)
Psychology Jamia Millia
Islamia, Delhi

HUMAN RESOURCE TRAINEE- LARSEN AND TOUBRO, DELHI (8 WEEKS)

- Organized and conducted employee engagement activities, designed posters, LOR and certificates, promoted anytime performance Conversations (APC) and performance management system (PMS)

AFFILIATE MANAGER, ASHEGHAR DIGIMENTOR, DOHA-QATAR (5 MONTHS)

- Generated 150+ leads, optimized content for the website and social handles, and handled customer queries, converting 70% of leads.
- Proposed digital solutions for 20+ companies exceeding sales targets by 20%
- Implemented HR policies and programs, collaborated as HR Director at 180 DC JMI and General Secretary at Connecting Dreams Foundation, collaborated for CSR funds and co-hosted as Public Relations Head in TedX Jamia.



For more details, please scan QR Code.



NITISH KUMAR

Bachelor (Hons)
Geography Magadh
University, Bihar

HUMAN RESOURCE TRAINEE- THOMSON PRESS LTD., FARIDABAD (6 WEEKS)

- Managed the screening initiatives on various platforms, supported the development and implementation of Talent Acquisition initiatives and systems
 - Developed and implemented ideas for improving the talent acquisition process and outcomes, acted as a point of contact for influential candidate relationships during the selection process



For more details, please scan QR Code.



OSAMA SALMAN

Bachelor of Business Administration
Amity University, Noida

HUMAN RESOURCE TRAINEE- LARSEN AND TOUBRO, DELHI (6 WEEKS)

- Assisted in human resource requirements in consultation with heads of different functional & operational areas and conducted selection interviews, developed key talent acquisition prospects and performance metrics.
- Identified market talent community maps for all lines of business and cultivated and built relationships with strong and diverse prospective hires.



For more details, please scan QR Code.



SAARA SALIM

Bachelor (Hons) English
Jamia Millia Islamia, Delhi

HUMAN RESOURCE TRAINEE- LARSEN AND TOUBRO, DELHI (6 WEEKS)

- Operated from the Dial office and coordinated with regional HR Managers across various tasks and contributed to overall corporate coordination

ADMINISTRATIVE ASSISTANT- UPSILONX, FADEUCATION PVT.LTD.

- Coordinated for day-to-day operations to make our office run efficiently and served as liaison and provided requisite reports and information
- Interned at The Jamia Review as HR assistant overlooking hiring and payroll system
- Worked for Grey Elephants Pvt. Ltd as proof reader and content head and as editor and assistant with the college magazine



For more details, please scan QR Code.



RAKSHIT ASWAL

BA (Hons.) English,
University of Delhi, Delhi

TALENT ACQUISITION TRAINEE - WSP IN INDIA, NEW DELHI (8 MONTHS)

- Recruiter for both technical and non-technical roles. Coordinated with different departments to fulfil their hiring needs.
- Worked as part of the iCRC team to support the Canadian People & Culture team by providing coordination and key HR lifecycle processes.

HUMAN RESOURCE TRAINEE - LARSEN AND TOUBRO, NEW DELHI (6 WEEKS)

- Operated from the DIAL and Cluster office and coordinated with regional HR Managers across various tasks.

HUMAN RESOURCE TRAINEE - JAGRAN NEW MEDIA, NEW DELHI (3 MONTHS)

- Handled employee engagement initiatives, maintained job trackers and overall documentation as an Intern at Jagran New Media



For more details, please scan QR Code.



SAFWAN JAMAL

BSc (Hons.) Clinical Research,
Jamia Hamdard University, Delhi

MANAGEMENT TRAINEE – CORPORATE HUMAN RESOURCES / WSP GLOBAL (6 MONTHS)

- Assisted and coordinated with the global executives of different engineering verticals for the smooth functioning of various Talent Acquisition processes.
 - Worked on the ADP dashboard and coordinated with the Functional Design Architect (WSP in Canada) in deploying the new Oracle system.
- Worked on the designation and education data of 12000+ employees and assisted the people's analytics specialist in the data validation and cleansing activity.



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HUMAN RESOURCE TRAINEE - THOMSON PRESS LTD., NEW DELHI (6 WEEKS)

- Assisted with phases of screening and recruitment, along with the optimization of the EHS training process.



SAGAR KUMAR

Bachelor Program
Jamia Millia Islamia, Delhi

HUMAN RESOURCE TRAINEE- SKILROCK TECHNOLOGIES PVT. LTD. GURUGRAM (6 WEEKS)

- Organized and conducted employee engagement activities, handled anytime performance Conversations (APC) and performance management system PMS
- Volunteered for working on HRIS and worked on recruitment and documentation of new recruits in the organization.
- Winner of various University level literary contests including debate and declamation, an active NCC volunteer - A & B Certificate holder



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SHAYNA KHAN

Bachelor (hons)
Economics Jamia Millia
Islamia, Delhi

HUMAN RESOURCES INTERN- ALFAZANCE INDIA PVT .LTD. (6 WEEKS)

- Coordinated the strategy, logistics and execution of campus recruitment efforts and processed data changes in the HRIs and networked through industry groups and employees
- Worked in the IT Recruitment process and handled preliminary screening, worked on HRIS system.



For more details, please scan QR Code.

HUMAN RESOURCES MANAGER ENACTUS JMI (3 MONTHS)

- Performed administrative activities across different HR processes like Talent Acquisition and development, coordinated for event management while partnering with Business Leaders
- Served as Volunteer Administrator at Ecocracy, Department of Economics, JMI contributing to event management and fund-raising initiatives



SHAGUFTA KHAN

Bachelor in Commerce (Hons)
University of Delhi, Delhi

HRBP INTERN, TRANZACT, FCB TECHNOLOGIES PVT. LTD- (3 MONTHS)

- Designed and implemented holistic campaigns for employee engagement with various innovation programs and coordinated with cross-functional partners – across product, internal comms, external marketing, and more



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HR INTERN, ORGANIC & MORE, NOIDA (6 WEEKS)

- Sourced and screened candidates from job portals and worked on Compliance and Administration, production, and manufacturing work.
- Led learning and development sessions and building network and outreach as HR Director, 180 Degrees Consulting, JMI
- Spearheaded Event Planning and Skill Building as General Secretary, E-cell- JMI, volunteered as SafeCity Champion, SafeCity, Red Dot Foundation



SHEENAM DHINGRA

MBA- Human Resources
NMIMS, Mumbai

TRAINER PARTNER- INFOSYS, BENGALURU, INDIA (2 YEARS)

- Facilitated 12+ skill development programs under Infosys CSR, mentored 500+ students for profile building in institutes pan India.



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INSTRUCTIONAL DESIGNER, HR- AGNEXT TECHNOLOGIES PVT. LTD (MOHALI, INDIA) (6 WEEKS)

- Developed learning solutions for 7+ cross-functional training programs, optimized needs analysis and curriculum maintenance for effective performance outcomes.
 - Joint Secretary and PR Head at Pratha, An Asia book of world record holder virtual platform by NYPF, Ministry of Youth Affairs and Sports, GOI
- Upcoming Vice President Awardee, University Color Holder, awarded with Governor's Trophy and honored by Ministry of Youth Affairs and Sports, GOI



TAHURA TUFAIL

Bachelor Program
Jamia Millia Islamia, Delhi

HUMAN RESOURCE TRAINEE- HOLY FAMILY (6 WEEKS)

- Responsible for the making of the job description for the post of Front Office Manager and assisted in making payroll for the Nursing department

HUMAN RESOURCE INTERN- BLOOMBRAIN LEARNING SOLUTION (8 WEEKS)

- Screened potential employees' resumes and application forms and coordinated for TA by posting job advertisements to job boards and platforms.



For more details, please scan QR Code.



ZAIB HUSSAIN

Bachelor of Science
Jamia Millia Islamia, Delhi

HUMAN RESOURCES INTERN- ALFAZANCE INDIA PVT .LTD. (6 WEEKS)

- Worked in the IT Recruitment process and handled preliminary screening, worked on HRIS system, employee documentation and assisted in Campus Recruitment Drive.
- Gold medallist in bachelors programme, prize winner in literary events including poetry and writing
- Proficient in various computer languages during the course (i.e. C, C++, .NET, HTML)



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PLACEMENT COMMITTEE



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Jamia Millia Islamia

PLACEMENT BROCHURE: M.A. HRM 2021-23

Department of Social Work

UGC Centre for Advanced Study