

EVALUATIVE REPORT OF UNIVERSITY COUNSELING AND GUIDANCE CENTRE

1. Name of the Centre: **University Counseling and Guidance Centre**
2. Year of establishment **2005**
3. Is the Department part of a School/Faculty of the University? **No**
4. Names of Programmes offered (UG, PG, M. Phil., Ph. D., Integrated Masters; Integrated Ph.D., D. Sc., D Litt etc.) **NA**
5. Interdisciplinary Programs and Departments involved **NA**
6. Courses in collaboration with other universities, industries, foreign institutions, etc. **NA**
7. Details of programmes discontinued, if any, with reasons **NA**
8. Examination System: Annual/ Semester/Trimester /Choice Based Credit System **NA**
9. Participation of the Department in the courses offered by other Departments **NA**
10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors /Asst. Professors/others) : **NA**
11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance **NA**
12. List of senior Visiting Fellows, adjunct faculty, emeritus professors etc. **NA**
13. Percentage of classes taken by temporary faculty – programme-wise information **NA**
14. Student Teacher Ratio. **NA**
15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual.

S. No.	Post	Sanctioned	Filled	Actual
1	Computer Operator	1	1	1
2	Clerk	1	1	1
3	Peon	1	1	1

16. Research thrust areas as recognized by major funding agencies. **NA**
17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title, duration and grants received project-wise. **NA**
18. Inter-institutional collaborative projects and associated grants received
 - a) National collaboration b) International collaborations **NA**
19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE etc.; total grants received **NA**
20. Research facility / centre with **NA**
 - State recognition
 - National recognition

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- International recognition

21. Special research laboratories sponsored by / created by industry or corporate bodies. NA
22. Publications: None
23. Details of patents and income generated: None
24. Areas of consultancy and income generated: None
25. Faculty selected nationally/ internationally to visit other laboratories/ institutions /industries in India and abroad NA
26. Faculty serving in NA
- a) National committees b) International committees c) Editorial Boards d) any other (please specify).
27. Faculty recharging strategies NA
28. Student projects NA
- Percentage of students who have done in-house projects including inter-departmental projects
 - Percentage of students doing projects in collaboration with other universities/industry/institute
29. Awards / recognitions received at the national and international level by NA
- Faculty
 - Doctoral / post doctoral fellows
 - Students
30. Seminars/ Conferences/Workshops organized and the source of funding (national / International) with details of outstanding participants, if any.
31. Code of ethics for research followed by the departments NA
32. Student profile program -wise NA
33. Diversity of students Programs are held for JMI students
34. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations?
Give details category-wise NA
35. Student progression NA
36. Diversity of staff NA
37. Number of faculty who were awarded M Phil, Ph.D., D.Sc. and D.Litt. during the assessment period NA
38. Present details of departmental infrastructural facilities with regard to
- a) Library (Important Books & tests used in Counseling are available)
- b) Internet facilities for staff and students Four

S. No.	Faculty/Staff/Student	Internet Facility
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1.	Honorary Director	01
2.	Counselors (hired)	01
3.	Computer Operator	01
4.	Clerk	01
5.	Students	NA

- c) Total number of class rooms NA
d) Class rooms with ICT facility NA
e) Students' laboratories NA
f) Research laboratories NA

JMI infrastructure is used for holding programs.

39. List of doctoral, post-doctoral students and Research Associates NA
a) From the host Institution /university
b) From other Institution /universities
40. Number of post graduate students getting financial assistance from the university NA
41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology. NA

Programs are organized as per students requirements.

42. Does the department obtain feedback from
a. Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?
b. Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?
c. Alumni and employers on the programmes offered and how does the department utilize the feedback?

43. List the distinguished alumni of the department (maximum 10) NA

44. Give details of students enrichments programmes (Special Lectures/ Workshops / Seminars) involving external experts (2007-12):

Please see Annexure - ERD IV: Details of Student Enrichment Programmes

45. List the teaching methods adopted by the faculty for different programmes. NA

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored? NA

47. Highlight the participation of students and faculty in extension activities NA

48. Give details of "beyond syllabus scholarly activities" of the department NA

49. State whether the programme / Department is accredited/ graded by other agencies? If yes, give details. NA

50. Briefly highlight the contributions of the Department in generating new knowledge, basic or applied. NA

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51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the Centre: these are given below:

Strengths

- In each academic session, more than 1000 students approach the Centre to attend workshops, to overcome their concerns about their career choices, to improvise their communication skills, and ensure overall personality development.
- Adequate awareness has been created among students about the need of counseling and guidance in the fulfillment of their goals in life.
- Many students who have availed the one-to-one counseling services at the centre have been benefitted with regard to their problems/concerns in their day to day life.
- Students have been able to make informed career choices upon receiving career guidance from the centre. Large number of students attending the lectures and workshops have found them to be immensely beneficial in grappling with their individual setbacks, and developing positive attitude and required skills for holistic development and success in life.
- The center renders psychological services in the form of individual counselling to the students undergoing emotional upheavals, adjustment issues, pressures of social conformity, examination and performance anxieties, and interpersonal and relational issues.

Weaknesses

- The centre lacks the required infrastructure for the stated purposes. There is paucity of space in the form of confidential setting.
- The centre is in need of various psychological tests for assessment purposes that would help in analyzing the problems, and clearly formulating the counselling goals.
- Counselors and supporting staff not appointed.
- The centre also needs full-time qualified and trained staff specific for primary prevention, rehabilitation and remediation services.
- There is a lack of supporting staff to assist in ensuring smooth functioning of the centre and for conveniently organizing its various training programs and workshops.

Opportunities

- The centre may consolidate its ongoing activities by designing training programs for school teachers, faculty and those directly involved in handling the day to day issues of the students.
- The centre can form liaison with other organizations, NGOs and self-help groups that may facilitate the management of various issues of students that go beyond the immediate scope and capacity of the centre.
- Short-term training programs can be organized to strengthen the potential and skills of the counselors and staff.
- Telephone counseling services in crisis situation such as gender based violence, examination stress, and developmental issues may be provided.

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- Internet based career guidance, career information, career choices and collaboration with the other reputed organizations providing similar services.

Challenges

- Lack of adequate support from the Heads and Deans of various departments and faculties of the university in organizing various activities of the centre.
- A much wider awareness among students, faculty and community to get realize the need and importance of professional counseling services, particularly career, health and interpersonal relations and gender based issues.
- Challenge to integrate professional counseling services in the university system.
- To meet the counseling need of diverse student population to promote ethical, moral and social behavior.
- To improve and increase the access of professional counseling services to the marginally weaker sections of society, such as SC/ST, OBC, women, persons with disabilities, economically weaker sections and students who excel in sports and extracurricular activities.

52. Future plan of the Centre

- Starting more self help training programs for students, faculty and community to deal with day-to-day challenges in life in terms of psychological and career related issues.
- To develop sophisticated computerized data bases for using information on career opportunity and career path analyses.
- To develop it as a nodal centre of documentation of student profile and related information.
- To extend its activities in community setup, especially for women & children from weaker sections.
- To consolidate and improve the structure of the centre in terms of providing professional services that is at par with international standards.

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Annexure ERD-IV :STUDENTS ENRICHMENT PROGRAMS
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Activities 2009-10				
1.	Workshop on “Extempore and Public Speaking	25.8.09	Mr. Ankur Jain	TIME Education Ltd.
2.	Workshop on “Group Discussion & Personal Interview”	03.9.09	Mr. Avnish Kumar & Mr. Amit Karnani	TIME Education Ltd.
3.	Workshop on “Suicide Prevention”	10.9.09	Dr. Shrivastava & Ms. Ashima Bhasin	Max Health Care, Delhi
4.	Workshop on “Preparation for Personal Interview”	16.9.09	Mr. Ranjit Kumar & Mr, A Karnani	TIMES Education Ltd.
5.	Workshop on “Art & Skills to Study”	06.10.09	Ms. Asma Yaqoob	Youth Enrichment Services, Delhi
6.	Workshop on “ Cat Goes Online”	08.10.09	Mr. Chatterji	Career Forum, Delhi
7.	Practical Training on Cat Goes Online	09.10.09	Mr. Chatterji	Career Forum, Delhi
8.	Workshop on “Career Option After XII”	20.10.09	Mr. Chatterji	Career Forum, Delhi
9.	Workshop on “Resume Writing”	21.10.09	Mr. Dhruvai	TIME Education Ltd.
10.	Workshop on “Art & Skills to Study”	12.11.09	Ms. Asma Yaqoob	Youth Enrichment Services, Delhi
11.	Workshop on “Educational Counseling Session”	16.11.09	Ms. R.R. Rao, Ms. Tamburrino, Ms. K. Dutta & Mr. S. Chatterjee	The American Centre, Delhi
12.	Workshop on “Career Option After XII”	24.11.09	Mr. Satyandar, Mr. A. Mohan	TIMES Education Ltd.
13.	Seminar on “ Scholarship & Study Programme for Master’s & Ph. D”	03.12.09	Mr. Dominic Eggel	The Graduate Institute of International Development Studies, Geneva
14.	One day workshop on “ Managing Exam Anxiety Among School Students”	05.12.09	Prof. T. B. Singh, Prof. Waheeda Khan	Psyindia Foundation, Delhi

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15.	Workshop on “ Personal Development”	13.1.10	Ms. Asma Yaqoob	Youth Enrichment Services, Delhi
16.	Workshop on “Anger Management”	19.1.10	Ms. Asma Yaqoob	Youth Enrichment Services, Delhi
17.	Workshop on “Personality Development”	28.1.10	Ms. Asma Yaqoob	Youth Enrichment Services, Delhi
18.	Workshop on ” Pre-Placement Preparation”	02.2.10	Ms. Asma Yaqoob	Youth Enrichment Services, Delhi
19.	Calibre MAT (CMAT) Management Aptitude (Paper Pencil Test)	03.2.10	Mr. Chatterji	Career Forum, Delhi
20.	Workshop on “Employability Skills”	09.2.10	Ms. Harmeet Kaur	Indian School of Integrated Learning
21.	Workshop on “ Goal Setting for Success”	11.2.10	Ms. Asma Yaqoob	Youth Enrichment Services, Delhi
22.	Workshop on “Examination Anxiety”	19.2.10	Dr. Ashima Bhasin	Max Health Care, Delhi
23.	Workshop on “ Exam Preparation (Concentration & Memorization)	11.3.10	Ms. Asma Yaqoob	Youth Enrichment Services, Delhi
24.	Workshop on “Stress Management”	15.3.10	Ms. Asma Yaqoob	Youth Enrichment Services, Delhi
25.	One day workshop on “Communication Skills Development”	20.03.10	Ms. Asma Yaqoob	Youth Enrichment Services, Delhi
26.	Workshop on “Peace Psychology Around the World”	30.3.10	Prof. Daniel J. Christie	Ohio State University (USA)
Activities 2010-11				
1.	Workshop on “Providing Crisis Mental Health in Disaster”	25.6.10	Dr. R. Kevin Rowell	University of Central Arkansas, American Psychological Association
2.	Workshop on “ICICI Bank for Banking Officers Recruitment”	19.7.10	Mr. Saket	Institute of Finance, Banking & Finance (IFBI) Delhi
3.	Workshop on “ Developing Positive Attitude & Confidence”	11.8.10	Ms. Asma Yaqoob	Youth Enrichment Services, Delhi
4.	Workshop on “How to Prepare Effective Resume”	19.8.10	Mr. Dhruvai	TIME Education Ltd

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5.	Workshop on “Jump Start”	26.8.10	Ms. Asma Yaqoob	Youth Enrichment Services, Delhi
6.	Workshop on “Group Discussion & Personal Interview”	30.8.10	Mr. Dhruvai	TIME Education Ltd
7.	Workshop on “How to do well in Personal Interview”	16.9.10	Mr. Dhruvai	TIME Education Ltd
8.	From Aspiration to Action a workshop on” Goal Setting”	22.9.10	Ms. Asma Yaqoob	Youth Empowerment Services, Delhi
9.	Listen to what others don’t say workshop on “Body Language”	27.10.10	Ms. Asma Yaqoob	Youth Empowerment Services, Delhi
10.	An Inter School Commerce Quiz Competition on Biz Com	28.10.10	Mr. Olive Das	TIME Education Ltd.
11.	Email & Telephone Etiquettes Workshop on “Words that Work”	11.11.10	Ms. Asma Yaqoob	Youth Empowerment Services, Delhi
12.	Seminar on Scholarship & Study Program for Master’s Ph. D	15.11.10	Mr. Dominic Eggel	The Graduate Institute of International & Development Studies, Geneva
13.	Seminar on “Opportunities in the Banking, Financial Services & Insurance Sector”	30.11.10	Mr. Saket	Institute of Finance, Banking & Finance (IFBI) Delhi
14.	Workshop on “ Career Options after 12 th Class (Commerce Students)	08.12.10	Mr. A. Doddar	TIME Education Ltd.
15.	Workshop on “ Career Options after 12 th Class (Science Students)	09.12.10	Mr. Paul & Mr. Vivek	TIME Education Ltd.
16.	How to Succeed at Studies a workshop on “Study Smart”	13.12.10	Ms. Asma Yaqoob	Youth Empowerment Services, Delhi
17.	Workshop on “Exam Techniques”	22.12.10	CA Ashfaq Kareem	Associate Professor, Rizvi College of Arts, Science & Commerce, Mumbai
18.	Workshop on “Stress Management”	02.2.11	Mr. Dherandra Kumar	Psyindia Foundation, Delhi
19.	Creativity Aptitude Test	03.2.11	Ms. Harpreet Kaur	See & Recruit, Delhi
20.	Seminar on “MBA through GMAT”	17.2.11	Mr. A. M. Kanan	TIME Education Ltd. & Indian School of

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				Business (ISB) Delhi
21.	Lecture on “Coping with Depression”	04.3.11	Dr. Shishir Palspure	Psychotherapist, Care Hospital, Nagpur
22.	Workshop on “Communication Skills Training”	12.3.11	Ms. Asma Yaqoob	Youth Empowerment Services, Delhi
Activities 2011-12				
1.	15 Days workshop on “Communication Skills Training”	13.5.11 To 2.6.11	Ms. Asma Yaqoob	Youth Empowerment Services, Delhi
2.	Workshop on “Study Smart How to Succeed at Studies”	18.8.11	Ms. Asma Yaqoob	Youth Empowerment Services, Delhi
3.	Workshop on “How to Choose Right Career”	12.9.11	Mr. Durvi	TIME Education Ltd.
4.	Workshop on “Handling Stress in Everyday Life”	15.9.11	Mrs. Pratibha A Singh, Ms. Komal Manshani & Mr. M. Altaf Paul	Clinical Psychologist, JMI
5.	Workshop on “How to Choose a Specialization in MBA”	21.9.11	Mr. G. Dheer	Career Launcher, Delhi
6.	Workshop on “Goal Setting: From Aspiration to Action”	22.9.11	Ms. Asma Yaqoob	Youth Empowerment Services, Delhi
7.	Workshop on “Preparation for Campus Recruitment”	27.9.11	Mr. Umer Dhingra	Career Launcher, Delhi
8.	Workshop on “IFBI Banking Aptitude Test with Inspire Scholarships”	29.9.11	Mr. Saket	Career Launcher, Delhi
9.	” Biz-Ecom: An Inter School Commerce Quiz Competition”	3.10.11	Mr atul Gupta	TIME Education Ltd.
10.	Workshop on “Developing Positive Attitude & Confidence”	4.10.11	Ms. Asma Yaqoob	Youth Empowerment Services, Delhi
11.	Workshop on “ Enhancing Employability Skills Through Management Skills”	18.10.11	Prof. Abdul Qadir	Jaipuria Institute of Management, Delhi
12.	Workshop on “Employability Skills”	20.10.11	Ms. Sangha Mitra	Skills Lab, Delhi
13.	Workshop on “Smash Stress: Stress Management”	24.10.11	Ms. Asma Yaqoob	Youth Empowerment Services, Delhi

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14.	Seminar on ““Scholarship & Study Programs for Master’s & Ph.D. Students”	14.11.11	Mr. Dominic Eggel	The Graduate Institute of International & Development Studies, Geneva
15.	Workshop on “Life Skills”	17.11.11	Lt. Col. Riyaz Khan	Tranzition Institute for Excellence, Delhi
16.	Workshop on “ Dominating the Podium”	24.11.11	Ms. Asma Yaqoob	Youth Empowerment Services, Delhi
17.	Workshop on “The Power of Social Media”	29.11.11	Prof. Kanak Gupta	Jaipuria Institute of Management
18.	Workshop on “Career Options after XII”	22.12.11	Ms. Juhi Saxena	Youth Empowerment Services, Delhi
19.	Workshop on “GDs & Interviews”	12.01.12	Ms. Juhi Saxena	Youth Empowerment Services, Delhi
20.	Workshop on “Leadership & Teambuilding”	19.01.12	Lt. Col. Riyaz Khan	Tranzition Institute for Excellence, Delhi
21.	Workshop on “Know Your Managerial Skills	23.01.12	Prof. S. Jayaram	International Institute of Business & Media, Delhi
22.	Workshop on “ Run Faster Than Time”	25.01.12	Ms. Juhi Saxena	Youth Empowerment Services, Delhi
23.	Workshop on “Anger Management”	7.2.12	Ms. Juhi Saxena	Youth Empowerment Services, Delhi
24.	Workshop on “Teaching as Leadership”	8.2.12	Ms. Apoorva	Teach for India, Delhi
25.	First Wordsmith Inter-College on the Spot Essay Competition	9.2.12	Mr Olive Das	TIME Education Ltd.
26.	Career Option for XII Class	22.2.12	Ms. Shivani Garg	Career Mentors, Delhi
27.	Workshop on “Fitness & Healthy Diet”	22.2.12	Lt. Col. Riyaz Khan	Tranzition Institute for Excellence, Delhi
28.	Workshop on “How to improve your Vocabulary”	28..12	Mr. Manish	TIME Education Ltd.
29.	Workshop on “ Presentation Skills”	01.3.12	Lt. Col. Riyaz Khan	Tranzition Institute for Excellence, Delhi
30.	Symposium on “ Prospects in Forensic Psychology in Mental health, Law & Justice” (In collaboration with Department of Psychology, JMI)	13.3.12	Prof. S.L. Vaya, Prof. N.K. Chaddha, Prof. N.G. Desai, Prof. K. C.Tuli, Dr. U.K. Sinha, Dr. Asha Shrivastava, Dr. Mina Chandra, Dr. Bibha Rani Ray, Dr. Kushal Jain, Dr. Intezar Khan, Mr. Mahmood Pracha, , Mr. Pulkit Sharma & Ms. Meena Sharma	

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31.	Workshop on “ Interpersonal Skills”	14.3.12	Lt. Col. Riyaz Khan	Tranzition Institute for Excellence, Delhi
32.	Workshop on “Exam Preparation”	15.03.12	Ms. Juhi Saxena	Youth Empowerment Services, Delhi
33.	Two days workshop on “Pre-Placement Training”	16-17.3.12	Ms. Juhi Saxena	Youth Empowerment Services, Delhi
Activities 2012-13				
1.	“Employability Skills Training”	16 th -18 th May 2012	Ms. Juhi Saxena	Youth Empowerment Services (YES)
2.	“Career Options after X”	6.8.2012	Mr. Dherandra Kumar	PsyIndia Foundation, Delhi
3.	“Career Options after X ”	7.8.2012	Mr. Dherandra Kumar	PsyIndia Foundation, Delhi
4.	“Career Options after XI -XII ”	13.8.2012	Mr. Dherandra Kumar	PsyIndia Foundation, Delhi
5.	“Choose Right Career & Funding Option for Higher Studies ”	28.8.2012	Mr. Anil Kumar	Career Launcher
6.	“MBA Power and Employability Gap ”	29.8.2012	Prof S.Jayaraman	Japuria Institute of Management, Delhi
7.	“Interpersonal Skills for Harmony ”	30.8.2012	Lt. Col. Riyaz Khan	Tranzition Institute for Excellence, Delhi
8.	“Biz E-Com Competition XI & XII Commerce ”	04.9.2012	Mr olive das	TIME Education Pvt. Ltd., Delhi
9.	“Effective Communication for Professional Success ”	06.9.2012	Lt. Col. Riyaz Khan	Tranzition Institute for Excellence, Delhi
10.	“CV Writing ”	18.9.2012	Mr. Goel Kumar	TIME Education Pvt. Ltd., Delhi
11.	“How to Crack Job Interviews”	20.9.2012	Lt. Col. Riyaz Khan	Tranzition Institute for Excellence, Delhi
12.	“Employability Enhancement ”	26.9.2012	Ms. Poonam Jain	Suprayas Centre for Excellence, Delhi
13.	“Dynamic Personality for Professional Success”	28.9.2012	Lt. Col. Riyaz Khan	Tranzition Institute for Excellence, Delhi
14.	“World Mental Health Day ”	10.10.2012	Dr. Jitendra Nagpal	D/o Psychiatry, Moolchand Hospital, Delhi

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15.	“Scholarship & Study Programs for Master’s & Ph. D	18.10.2012	Mr. Dominic Egel	The Graduate Institute of International & Development Studies, Geneva
16.	“Group Discussion”	29.01.2013	Mr Avinash	TIME Education Pvt. Ltd., Delhi
17.	“How to Improve your Vocabulary & Aptitude Test”	6.2.2013	Mr Amit Poddar	TIME Education Pvt. Ltd., Delhi
18.	“Psychotherapeutic Skills: Reflections from the path traversed and insight for the onward journey” & “Gestalt Therapy Experiential Introductory Workshop” (in collaboration with Psychology department)	16.02.2013	Prof. L. S. S. Manickam	J.S.S. University, Mysore
19.	“PG Courses of Business and Management in University College, Dublin”	22.2.2013	Representatives of Dublin University	University College, Dublin, Ireland
20.	“Group Discussion”	27.2.2013	Ms. Poonam Jain	Suprayas Institute of Excellence, Delhi
21.	“How to reduce Exam Anxiety”	6.3.2013	Ms. Poonam Jain	Suprayas Institute of Excellence, Delhi
Activities 2013-14				
1.	“An Inter-College Competition on Litmus the Case Study”	11.4.2013	Mr. Atul Gupta	TIME Education Pvt. Ltd., Delhi
2.	“How to Choose Right Career”	27.8.2013	Mr Kabir	TIME Education Pvt. Ltd., Delhi
3.	“Resume Writing”	04.9.2013	Mr. Kabir	TIME Education Pvt. Ltd., Delhi
4.	“MBA Power & Employability Gap”	19.9.2013	Ms. Richa Dhar	Jaipuria Institute of Management, Delhi
5.	“Art and Skills to Study”	26.9.2013	Lt. Col. Riyaz Khan (Retd.)	Tranzition Institute for Excellence, Delhi
6.	“Communication Skills”	3.10.2013	Lt. Col. Riyaz Khan (Retd.)	Tranzition Institute for Excellence, Delhi

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7.	“Aptitude Test” (English, Maths & Reasoning) for Entrance Exam like Banking, SSC, CAT, GRE GMAT, etc	8.10.2013	Mr. Atul Gupta	TIME Education Pvt. Ltd., Delhi
8.	“Employability Enhancement”	7.11.2013	Ms. Poonam Jain	Suprayas Centre of Excellence, Delhi
9.	“Facing Job Interviews”	21.11.2013	Ms. Jamila Khan	Tranzition Institute for Excellence, Delhi
10.	“Career after engineering”	5.2.2014	Mr Avinash	T.I.M.E Education limited
11.	“How to do well in Extempore & Public Speaking”	11.2.2014	Mr Nishant	Career Launcher
12.	“Aptitude Test” Mathematic & Reasoning(Entrance Exams like Banking, SSC, CAT, GRE, GMAT, etc.)	19.2.2014	Mr. Atul Gupta	T.I.M.E Education,Ltd
13.	“Personality Development”	20.3.2014	Mr Sidharth	Career Launcher
14.	“Body Language”	26.3.2014	Mr kabir	Career Launcher
15.	“From school to College: Confidence Building”	21.8.2014	Mr. Nishant	Career Launcher, Delhi
16.	“How To Choose right Career”	28.8.2014	Mr. Kabir	T.I.M.E Education
17.	“Resume Writing”	04.9.2014	Mr. sidharth	Career Launcher
18.	“How to Face Job Interviews Successfully”	09.9.2014	Mr sidharth	Career Launcher
19.	“How to do well in Extempore & Public speaking”	15.9.2014	Lt.col Riyaz khan	Tranzition institute for Excellence, Delhi
20.	“Employability Enhancement”	16.9.2014	Mr. Neeraj joshi	The Chopras
21.	“Communication Skills” for Senior Secondary School Students	10.11. 2014 (8:15am to 9:45am)	Col Riyaz Khan	Tranzition institute for Excellence, Delhi

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22.	Communication skills for Senior Secondary School Students	10.11. 2014 (10:00 to 11:30am)	Col Riyaz Khan	Tranzition institute for Excellence, Delhi
23.	communication skills for Senior Secondary School Students	10.11. 2014 (8:15 to 9:45am)	Kanika Gangwani	Tranzition institute for Excellence, Delhi
24.	communication skills for Senior Secondary School Students	10.11. 2014 (10:00am to 11:30am)	Kanika Gangwani	Tranzition institute for Excellence, Delhi
25.	communication skills for Senior Secondary School Students	11.11. 2014 (8:15am to 9:45am)	Col Riyaz Khan	Tranzition institute for Excellence, Delhi
26.	communication skills for Senior Secondary School Students	11.11. 2014 (10:00am to 11:30am)	Col Riyaz Khan	Tranzition institute for Excellence, Delhi
27.	communication skills for Senior Secondary School Students	11.11. 2014 (8:15am to 9:45am)	Kanika Gangwani	Tranzition institute for Excellence, Delhi
28.	Interpersonal skills for Senior Secondary School Students	17.11.2014 (8:15am to 9:45am)	Col Riyaz Khan	Tranzition institute for Excellence, Delhi
29.	Interpersonal skills for Senior Secondary School Students	17.11.2014 (8:15am to 9:45am)	Kanika Gangwani	Tranzition institute for Excellence, Delhi
30.	Interpersonal skills Senior Secondary School Students	17.11.2014 (10:00am to 11:30am)	Col Riyaz Khan	Tranzition institute for Excellence, Delhi
31.	Interpersonal skills for Senior Secondary School Students	17.11.2014 (10:00am to 11:30am)	Kanika Gangwani	Tranzition institute for Excellence, Delhi
32.	Interpersonal skills for Senior Secondary School Students	18.11.2014 (8:15am to 9:45am)	Col Riyaz Khan	Tranzition institute for Excellence, Delhi
33.	Interpersonal skills for Senior Secondary School Students	18.11.2014 (10:00am to 11:30am)	Col Riyaz Khan	Tranzition institute for Excellence, Delhi
34.	Interpersonal skills for Senior Secondary School Students	18.11.2014 (8:15am to 9:45am)	Kanika Gangwani	Tranzition institute for Excellence, Delhi
35.	“Life Skills for Life Long Success”(How To Foster & Build Skills in Students)	28.11.2014	Col Riyaz Khan	Tranzition institute for Excellence, Delhi
36.	Personality Development for Professional Success	29.11.2014	Ms. Jamila Khan	Tranzition Institute for Excellence, Delhi

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37.	Two days workshops on Group Discussion	25 & 30.09.2014	Mr Nishant	Career Launcher
38.	“Stress Management”	11.11.2014	Col. Riyaz khan	Tranzition Institute for Excellence, Delhi