

M.A PUBLIC ADMINISTRATION FINAL YEAR

STUDENT ASSIGNMENTS

(SESSION 2019-20)

INSTRUCTIONS

The students are required to read carefully and follow the instructions given below:

- Submission of one complete Assignment in each course of the programme every year is compulsory.
- Completed Assignments on prescribed Assignment booklets are to be submitted by hand or through post to the Study Centre/ Programme Coordinator, CDOL as per dates mentioned in the Academic Calendar 2019-20 (<http://jmi.ac.in/bulletinboard/academic-calendar/cdol>).
- For Assignments Submitted after dates mentioned in the Academic Calendar, a late fee of **Rs. 100/-** per Assignment will be payable to CDOL through Demand Draft in favour of Jamia Millia Islamia, Payable at New Delhi.
- For Ex-Students who failed to submit Assignments during the course of the programme are required to submit **Rs. 200/** - per Assignment to CDOL in the form of Demand Draft in favour of Jamia Millia Islamia, Payable at New Delhi.
- Write your name, roll number and other details as required on the cover page of **Assignment Booklet**.
- **For your record you may keep a photocopy of your Assignment.**
- Contact your Study Centre/ Programme Coordinator to collect evaluated Assignments.
- **Please go through your Programme Guide carefully.**

M.A PUBLIC ADMINISTRATION FINAL YEAR

TUTOR MARKED ASSIGNMENT

Course Name: Indian Administration: Problems & Issues. Course Code: MAPA-06
Session-2019-20 Max.Marks-30

NOTE : Attempt any three questions. All question carry equal marks.

1. Discuss the process by which Five-Year and Annual Plans are formulated and the role of agencies involved in the process.
2. Explain the concept of Development Administration and distinguish between traditional and development administration
3. Explain the concept of Delegated Legislation in India. Also discuss the mechanisms for their scrutiny and control.
4. Discuss the major problems relating to the performance of Public Sector Undertakings (PSUs) in India.
5. Writeshort notes on any **two** of the following :
 - (a) Impact of liberalization on administration.
 - (b) Administrative Ethics.
 - (c) Administrative Tribunals in India.
 - (d) Disaster Management in India.

TUTOR MARKED ASSIGNMENT

**CourseName: Electronic Governance
Session-2019-20**

**CourseCode: MAPA-07
Max.Marks-30**

NOTE: Attempt any three questions. All question carry equal marks.

1. Explain the concept of ‘information,’ ‘communication’ and ‘information and communications technology’ (ICT).
2. What is the role E-Governance in administration? and bring out the difference between Traditional and Electronic administration.
3. Highlight the issues and challenges facing ICT implementation in governance
4. Discuss the National E-Governance Plan (NEGP) & E-Governance Initiatives mentioned within its framework.
5. Write short notes on any **two** of the following:
 - (a) E-Commerce
 - (b) Management Information Systems (MIS)
 - (c) ICT in Railways
 - (d) Eleventh Report of Second Administrative Reforms Commission (ARC).

M.A PUBLIC ADMINISTRATION FINAL YEAR

TUTOR MARKED ASSIGNMENT

Course Name: Financial Administration in India.
Session-2019-20

Course Code: MAPA-08
Max.Marks-30

NOTE: Attempt any three questions. All question carry equal marks.

1. Define Public expenditure and discuss reasons for increasing public expenditure in India?
2. Critically examine the role and functions of Finance Ministry.
3. Discuss the duties and powers of the Comptroller and Auditor General with regard to accounts and audit.
4. Highlight the major sources of revenue of government in India.
5. Writeshort notes on any **two** of the following :
 - (a) Monetary Policy
 - (b) Status of Public debt in India
 - (c) Finance Commission
 - (d) World Trade Organization

TUTOR MARKED ASSIGNMENT

CourseName: Research Methodology
Session-2019-20

CourseCode: MAPA-09
Max.Marks-30

NOTE: Attempt any three questions. All question carry equal marks.

1. What is Social Research? Explain the steps in research process highlighting their importance.
2. Describe the merits and demerits of participatory research with suitable examples.
3. Discuss the role of values and ethics in social science research
4. Describe the method of observation and explain the major difficulties and issues in using observation method.
5. Write short notes on any **two** of the following:
 - (a) Empirical Research
 - (b) Concept of Positivism in Research
 - (c) Hypothesis
 - (d) Questionnaire method

TUTOR MARKED ASSIGNMENT

CourseName: Decentralization and Local Governance in India

CourseCode: MAPA-10

Session-2019-20

Max.Marks-30

NOTE: Attempt any three questions. All question carry equal marks.

1. Explain the concept 'Democratic Decentralization' and discuss its significance in developing country like India.
2. Explain important provisions of 73rd Amendment Act of Indian Constitution related to Panchayati Raj Institutions.
3. Critically examine the role of local governments in sustainable development in urban and rural areas.
4. Briefly explain the structure, powers and functions of Municipal Corporation in India.
5. Write Short Notes on any **two** of the following:
 - (a) Village Panchayat.
 - (b) Community Development Programme.
 - (c) State Election Commission.
 - (d) Self Help Group