

JAMIA MILLIA ISLAMIA

(A Central University by an Act of Parliament)
Maulana Mohammad Ali Jauhar Marg, New Delhi-110025

जामिया मिल्लिया इस्लामिया

(संसदीय अधिनियमानुसार केन्द्रीय विश्वविद्यालय)
मौलाना मोहम्मद अली जौहर मार्ग, नई दिल्ली-110025

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कुलसचिव कार्यालय

Office of the Registrar

No. JMI/R.O./L&Ord./2015

January 12, 2015

NOTIFICATION

This is to notify for information of all concerned that the Executive Council in its Meeting held on 19.11.2014 vide its Resolution No.EC-2014(III):3.29 has approved the framing of new Ordinance 15-F (XV-F) {academic} captioned "The University Examinations for Private Candidates" pertaining to conducting Private Examinations by the University and consequential deletion of Paras (5), (5.1), (5.2) and (5.3) in Ordinance 15 [Academic] on the recommendation of the University's Academic Council vide its meeting held on 17.10.2014 [Resolution No.AC-2014(II):18]. It would be the responsibility of the entire University to conduct the Examination of Private Candidates.

The new Ordinance 15-F (XV-F) {academic} and the amended Ordinance 15 (XV) [Academic] as approved would now be read as shown in the Annexures.

Shahid Ashraf
(Prof. Shahid Ashraf)
Registrar

Copy for information to:-

1. All Deans of Faculties/DSW/Directors/Hony. Directors of the Centres/HoDs, JMI
2. The Finance Officer, JMI
3. The Controller of Examinations, JMI
4. The Chairperson, Standing Committee-ASO, JMI
5. The Additional Director, FTK Centre for Information Technology, JMI – With the request to display on Jamia's Website.
6. The Jt. Registrar (HRD), JMI
7. The Asstt. Registrar (Establishment), JMI
8. The Media Co-ordinator, JMI
9. The Hindi Officer, JMI – With the request to pursue uploading on University's website and updating the amendment in the relevant Ordinance.
10. The Secretary to the Vice-Chancellor, JMI
11. The Asstt. Registrar (Legal & Ord.), JMI – With the request to incorporate in the appropriate place of the University's Ordinances.
12. The Asstt. Registrar (A&C), JMI
13. The Asstt. Registrar, Registrar's Secretariat, JMI
14. File /Folder

V. #. Didi
Assistant Registrar
(Legal & Ordinance)

Framing of new Ordinance 15-F {academic} captioned "The University Examinations for Private Candidates" vide E.C. Resolution No.EC-2014 (III):Reso-3.29 dated 19.11.2014

**Ordinance 15-F (XV-F)
{Academic}**

The University Examinations for Private Candidates

1. General

- 1.1. In accordance with the provisions laid down in Para 1.3 of Ordinance 15 (Academic), there shall be examinations for private candidates, which will be in the "Annual" mode.
- 1.2. Unless and otherwise specified in this ordinance, the General Guidelines for Examinations as given in Ordinance 15 (XV) {Academic} will be applicable to all private candidates.
- 1.3 The Courses of Study and the Syllabi of Courses for various Undergraduate/Postgraduate Programmes for Private Candidates shall be recommended by the concerned Boards of Studies, and approved by the Academic Council. Such Syllabi shall be revised by the respective Boards of Studies every three years.

2. Acceptance of application forms of Private Candidates

- 2.1 All private candidates shall be required to submit their Applications for Registration in a prescribed form by a notified date, available from the Office of Controller of Examinations.
- 2.2. Only complete application forms will be accepted by the Controller of Examinations, provided that they are in accordance with the rules laid down by the University.

3. Pass Percentage

A candidate will be declared to have passed a programme if he/she has secured at least 40% of marks in each course of the said programme.

4. Division

A candidate who is declared passed and obtained the required percentage of marks in the aggregate, shall be placed in the following Division:

- (i) 75% marks or more in the aggregate: : First Division with Distinction;
- (ii) 60% marks or more, but less than 75% : First Division;
- (iii) Less than 60% marks, but not less than 50% : Second Division;
- (iv) Less than 50% marks, but not less than 40% : Third Division.

5. Grace Marks, Improvement of Division and Retotaling/Re-evaluation of Answer Scripts

5.1. Grace Marks

Grace marks may be awarded to candidates as per the provision laid down in Para No. 20 of Ordinance 15 (XV) {academic}.

5.2. Improvement in Percentage of Marks/Division

- (a) A candidate desiring to improve his/her percentage of marks in a course will have to submit an application to the Controller of Examinations latest by 15th September of the year in which he/she passed the course, or as notified by the Controller of Examinations.

Provided that the candidate will be allowed to improve upon his/her percentage of marks in the course in the examination held in the preceding year.

Provided further that the appearance at an improvement examination in a course will be allowed only once.

- (b) For the purpose of determining the final division, the marks obtained by the candidate in the improvement examination only will be taken into consideration.

5.3. Re-totaling/Re-evaluation of Answer Scripts

Re-totaling of marks in answer scripts and re-evaluation of answer scripts of a candidate may be done as per the provision laid down in Para No. 22 and Para No. 23 of Ordinance 15 (XV) {academic}, respectively.

6. Compartment Examination

Candidates failing in the final year of a programme may be allowed to appear in the Compartment Examination which will be held after the final (last) annual examination. The date(s) of such examinations will be notified by the Controller of Examinations.

7. Maximum Time Limit for Passing an Examination

No student shall be allowed to appear in the examination after expiry of the periods as specified in the following:

- 7.1. For a programme of Two years duration, the maximum time limit for passing the programme shall be Four years.
- 7.2. For a programme of Three years duration, the maximum time limit for passing the programme shall be Six years.

8. Carry over System

8.1. For a Two-Year Programme

- (i) A candidate will be allowed to appear in the annual examination of the 2nd year if he/she has passed one-half (50%) of the courses of the 1st year.
- (ii) A candidate who has passed all the courses of the 1st and 2nd years, he/she shall be declared as passed.
- (iii) If a candidate is unable to pass all the courses by the end of the 2nd year, he/she shall be declared as failed. However, he/she will be given further chance to appear in the compartment or next annual examination(s), as the case may be, within the prescribed maximum time limit for the programme.

8.2. For a Three-Year Programme

- (i) A candidate will be allowed to appear in the annual examination of the 2nd year if he/she has passed one-half (50%) of the courses of the 1st year.
- (ii) A candidate will be allowed to appear in the annual examination of the 3rd year if he/she has passed two-third ($2/3^{\text{rd}}$) of the courses of the 1st year and 2nd year combined.
- (iii) A candidate, who has passed all the courses of the 1st year, 2nd year and 3rd year, shall be declared as passed.
- (iv) If a candidate is unable to pass all the courses of the programme by the end of the 3rd year, he/she shall be declared as failed. The candidate will however be given further chance to appear in the 'compartment' examination or in the next annual examination, as the case may be, within the prescribed maximum time limit for the programme.

- 8.3. If a candidate is unable to clear all the courses within the maximum time limit prescribed for the programme, he/she shall be declared as failed and no further chance will be given to him/her.

Consequential amendments in Ordinance 15 (XV) {academic} captioned "The University Examinations: General Guidelines" vide E.C. Resolution No.EC-2014 (III):Reso-3.29 dated 19.11.2014

Ordinance 15 (XV) {academic}
"The University Examinations: General Guidelines"

Para No.	Existing	Amended
5	5. Acceptance of Application Forms for Private Candidates 5.1 Complete Applications for Registration of all Private Candidates will be accepted by the Controller of Examinations, if they are in accordance with the rules laid down by the University. 5.2 Incomplete Applications Forms will not be entertained. 5.3 Private Candidates will be allowed to appear at the Examination only in those Subjects/Courses which are prescribed for Regular Students for that year.	<i>Delete</i>
6	6. Appointment of Amanuensis	<i>Replace Para no. '6' with '5' to read as:</i> 5. Appointment of Amanuensis
	6.1 6.2 6.3 6.4 6.5 6.6	<i>Replace Sub-para No.</i> 6.1, 6.2, 6.3, 6.4, 6.5 and 6.6 <i>with</i> 5.1, 5.2, 5.3, 5.4, 5.5 and 5.6, respectively.
6-A	6-A. Special provision for candidates suffering from dyslexia and other such disabilities:	<i>Replace Para no. '6-A' with '6' to read as:</i> 6. Special provision for candidates suffering from dyslexia and other such disabilities: